

Town of Lanigan
Meeting Minutes
Regular Meeting of Council February 12, 2024 - 07:00 PM

Present: Councillor Leffler, Councillor Stephan, Councillor Boyko, Councillor Bay, Councillor Bodner,
Mayor Tony Mycock presiding.

Staff: Chief Administrative Officer Albert Headrick

1 CALL TO ORDER

Mayor Tony Mycock called the meeting to order at 6:55 pm.

2 AGENDA

2024-500
Councillor Bodner
Councillor Boyko

That the Agenda be adopted as presented and or as amended.

CARRIED

3 MINUTES

2024-501
Councillor Bay
Councillor Stephan

That the Minutes of the Regular Meeting of Council on Monday Jan 22, 2024, be APPROVED.

CARRIED

3.1 BUSINESS ARISING FROM THE MINUTES

None

4 CONFLICT OF INTEREST

That Councillor Stephan states a conflict of Interest on item # 11.1.1.1

5 PRESENTATIONS

Bernard Dodd to speak before Council on Lot 18 and 16 in the new subdivision.

5.1 Residential Development Lot's Kelly Choi

That council thanks Kelly Choi for her presentation and look forward to spring construction.

5.2 Bernard Dodd Lot Development Request

That council did not reconsider their previous decision on the purchase of two lots as one.
CAO to notify purchaser.

6 IN-CAMERA

That Council goes in-camera at 7:34 pm under the Local Authority Freedom of Information and Protection of Privacy Act s.,16 (1) (b) consultation of deliberations involving officers or employees of the Town of Lanigan.

Mayor Mycock called the return to open session at 8:07 pm.

6.1 Office Cleaning Contract

2024-502
Councillor Bay
Councillor Boyko

That Council approves the Memorandum of Agreement to renew the office cleaning contract with Rebecca Uhryn and the 2024 merit increase.

CARRIED

- 6.2 Library Staff Annual Merit Increase**
2024-503
Councillor Leffler
Councillor Stephan
That Council approves the annual merit increase for library staff. **CARRIED**
- 7 ADMINISTRATION**
- 7.1 Public Works & Utilities**
2024-504
Councillor Bodner
Councillor Boyko
That Council accepts the Public Works Director report as presented. **CARRIED**
- 7.2 CAO Report**
2024-505
Councillor Bay
Councillor Boyko
That the Chief Administrative Officer Report of Feb 12, 2024, be accepted. **CARRIED**
- 7.3 Payroll # 1**
2024-506
Councillor Stephan
Councillor Bodner
That Council approves the payroll cheques # 1416 to # 1424 in the amount of \$15,119.59. **CARRIED**
- 7.3.1 Payroll # 2**
2024-507
Councillor Bay
Councillor Boyko
That Council approves payroll from Jan 21 to Feb 03, 2024, cheques # 1408 to # 1415 in the amount of \$13,719.15. **CARRIED**
- 7.4 Accounts for Approval 1**
2024-508
Councillor Leffler
Councillor Bay
That Council approves for payment Invoices # 33804 to # 33818 in the amount of \$75,868.75. **CARRIED**
- 7.4.1 List of Accounts for Payment 2**
2024-509
Councillor Stephan
Councillor Boyko
That Council approves the list of accounts for payment from invoice # 81 to 83 and invoice # 1716 to invoice # 1758 totalling \$277,280.52. **CARRIED**
- 7.4.1.1 List of Accounts for Approval # 3**
2024-510
Councillor Bodner
Mayor Mycock
That Council approves the payment of invoice # 33819 to invoice # 33860 for a total of \$84,587.30. **CARRIED**

8 CORRESPONDENCE

8.1 Arena Grant

That Council acknowledges the receipt of the Community Rink Affordability Grant in the amount of \$2,500.00 from the Ministry of Saskatchewan Parks, Culture and Sport.

**8.2 Wheatland Regional Library Board Appointees for 2024
2024-511**

Councillor Stephan
Councillor Boyko

That Council reaffirms that Councillor Bay is the appointee and alternate is Councillor Bodner.

CARRIED

**8.3 SAMA 2024 Municipal Re-Assessment
2024-512**

Councillor Bodner
Councillor Boyko

That Council acknowledges the Town of Lanigan re-assessment by SAMA in 2024 and approves the requisition invoice in the amount of \$18,284.00.

CARRIED

9 MAYOR AND COUNCILLOR FORUM

10 UNFINISHED BUSINESS

**10.1 Summer Student Employment Opportunities
2024-513**

Councillor Leffler
Councillor Bodner

That Council approves the wage categories based on experience, exposure, and qualification. Lanigan and area students will have priority.

Wages will be subsidized by the Canada Summer Jobs Program.

CARRIED

10.1.1 Whitewater color schematic for tower & waterslide

Council approves the color schematic for the tower and waterslide.

Tabled

**10.1.1.1 Development Agreement 16 Downing Drive.
2024-514**

Councillor Boyko
Councillor Stephan

That Council accepts and approves the development agreement with Dream Concepts from Manitoba, to construct 2 / 8 plexes in 2025 and 2 / 8 plexes in 2026 at 16 Downing Drive.

CARRIED

**10.1.1.2 Sale of 10 Main Street
2024-515**

Councillor Stephan
Mayor Mycock

We have received notice from the purchaser's lawyer today that the purchaser has requested a 12-month extension on the possession date of February 15, 2024. Therefore, construction shall then commence on or before December 31, 2025.

Council approves this request and directs the CAO to finalize with Legal.

CARRIED

11 NEW BUSINESS

11.1 MSMA membership

Tabled

11.1.1 Lanigan Creek Dellwood Association annual fees.

2024-516
Councillor Stephan
Councillor Bay

That Council approves the payment of \$5,003.96 for the annual assessment fee.

CARRIED

11.1.1.1 2.6 million term investment

2024-517
Councillor Bodner
Councillor Boyko

That Council agrees to invest 2.6 million in a term investment non-redeemable for one year at 5.25 % with the Conexus Credit Union.

Conflict of interest: Councillor Stephan left the room at 9:20 pm and returned at 9:22 pm.

CARRIED

11.2 Drinking Water Quality and Compliance 2023.

2024-518
Councillor Bay
Councillor Boyko

That Council accepts and approves the 2023 Drinking Water Quality and Compliance Annual Notice to Consumers.

CARRIED

11.3 Water & Sewer Billing and Collection Policy 8-3

2024-519
Councillor Stephan
Mayor Mycock

That Council approves the revision of the Water & Sewer Billing & Collection Policy.

Note Change

1. Accounts for water and sewer service shall cover a two-month of consecutive usage. The Town shall bill all accounts the first of the month after every second month of usage and shall include overage from the previous two months.

NEW

6. The landlord is responsible for any outstanding balances when tenants vacate.

CARRIED

11.4 Saskatchewan Assessment Management Agency

2024-520
Councillor Boyko
Councillor Leffler

That Council approves the attendance of the CAO and or alternate to the SAMA annual meeting April 10, 2024 in relation to the 2025 revaluation. It was decided that Albert and Councillor Bodner will attend virtually.

CARRIED

12 AGENDA ADDITIONS

None

13 BYLAWS

None

14 **ADJOURNMENT**
2024-521
Councillor Bodner
Mayor Mycock

THAT this meeting be adjourned at 9:31 pm.

CARRIED

Mayor Tony Mycock

CAO Albert Headrick