

**Town of Lanigan
Meeting Minutes**

October 10, 2023 - Regular - 07:00 PM

The Regular Meeting of Council was held on Tuesday, October 10, 2023 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 7:00 p.m.

PRESENT: Councillors Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick, Jason Leffler, James Stephan and Chief Administrative Officer Shauna Bourassa with Mayor Tony Mycock presiding.

STAFF: Director of Public Works & Utilities, Brandon Uhryn

ABSENT:

1. CALL TO ORDER

Mayor Mycock called the meeting to order at 7:00 p.m.

2. AGENDA

2023-357

Councillor Boyko
Councillor Bay

THAT the Agenda be adopted as presented.

CARRIED

3. CONFLICT OF INTEREST - DECLARATION

4. MINUTES

2023-358

Councillor Bodner
Councillor Stephan

THAT the Minutes of the Regular Meeting of Council held on September 25, 2023 be approved as presented.

CARRIED

4.1 BUSINESS ARISING FROM THE MINUTES

5. DELEGATIONS

Terri Knaus address Council at 7:01 p.m. with regard to Code of Ethic complaints submitted to Council. Terri Knaus finished her presentation at 7:16 p.m.

5.1 EXTENSION OF TIME

2023-359

Councillor Daelick
Councillor Leffler

THAT delegation Terri Knaus be granted additional time to speak and address Council with regard to her presentation.

CARRIED

Mayor Mycock informed Terri Knaus that the complaints would be addressed by Council in camera.

6. CORRESPONDENCE

2023-360

Councillor Bay
Councillor Bodner

THAT the correspondence having been reviewed be filed:
Urban Municipal Administrators' Association of Saskatchewan
Water Security Agency
Smart Community Summit

CARRIED

7. ADMINISTRATION

2023-361

7.1 PUBLIC WORKS & UTILITIES

Councillor Stephan
Councillor Boyko

THAT the Director of Public Works & Utilities' Report for October 10, 2023 be accepted as presented

CARRIED

Director of Public Works & Utilities Brandon Uhryn left the meeting at 7:44 p.m.

7.1.1 SWWA CONFERENCE

Director of Public Works & Utilities Brandon Uhryn withdrew request to attend the Saskatchewan Water and Wastewater Association Conference in Saskatoon on November 1 to 3, 2023.

2023-362

7.1.2 CHIP SEALING

Councillor Daelick
Councillor Leffler

THAT the Town of Lanigan approve road work at a reduced rate of \$0.70 per square foot at an additional cost of approximately \$40,000.00.

CARRIED

2023-363

7.2 CHIEF ADMINISTRATIVE OFFICER'S REPORT

Councillor Leffler
Councillor Bodner

THAT the Chief Administrative Officer's Report for October 10, 2023 be accepted as presented.

CARRIED

2023-364

7.3 ACCOUNTS

Councillor Daelick
Councillor Bodner

THAT the general account cheques numbered #33515 to #33548, Pre-Authorized payments #1528 to #1570 and Payroll #1330 to #1348 totaling \$483,486.73 be approved.

CARRIED

7.4 FINANCIAL STATEMENTS

2023-366

7.4.1 FINANCIAL STATEMENTS FOR AUGUST

Councillor Stephan
Councillor Bay

THAT the Town of Lanigan approve the financial statements for the month of August 2023 as presented.

CARRIED

Councillor Daelick
Councillor Bodner

THAT the Town of Lanigan approve the financial statements for the month of September as presented.

CARRIED

8. MAYOR AND COUNCILLOR FORUM

9. UNFINISHED BUSINESS

10. NEW BUSINESS

10.1 COUNCIL TRAINING

2023-368

Councillor Stephan
Councillor Bay

THAT the Town of Lanigan contract Bloom to provide training to Council and staff.

CARRIED

10.2 ADVERTISING

Council chose not to advertise in the Community magazine at this time.

10.3 REQUEST FOR REDUCED SPEED

2023-369

Councillor Bay
Councillor Boyko

THAT the Town of Lanigan send a letter to the Central Area Transportation and Planning Committee (CATPC) to request the speed on Highway No. 16 between Guernsey and the Bloomfield Road be reduced for safety reasons.

CARRIED

10.4 HIRING FOR PUBLIC WORKS

2023-370

Councillor Stephan
Councillor Leffler

THAT the Town of Lanigan hire Christopher Bell as a Public Works Labourer at a rate of \$28.00 per hour.

CARRIED

10.5 HIRING ADMINISTRATIVE ASSISTANT

2023-371

Councillor Boyko
Councillor Bodner

THAT the Town of Lanigan hire Mirelle Geyer as an Administrative Assistant at a rate of \$24.00 per hour.

CARRIED

10.6 IN CAMERA SESSION

2023-372

Mayor Mycock
Councillor Bay

THAT Council of the Town of Lanigan enter into IN CAMERA at 8:23 p.m. under The Local Authority Freedom of Information and Protection of Privacy Act s.16(1)(b) consultations or deliberations involving officers or employees of the Town of Lanigan.

MEMBERS PRESENT:

Councillors Shanon Bay, Kyle Boyko, Marilyn Bodner, Velda Daelick, Jason Leffler, James Stephan and Chief Administrative Officer Shauna Bourassa with Mayor Tony Mycock presiding.

Councillors Bay and Boyko left the meeting at 9:21 p.m. and returned at 9:38 p.m.

Mayor Mycock called a RETURN to OPEN SESSION at 10:09 p.m.

CARRIED

2023-373 **10.6.1 EXTENDING MEETING**

Councillor Bodner
Councillor Boyko

THAT this meeting be extended past 10:00 p.m. and continue until the business of the meeting has been completed.

CARRIED

2023-374 **10.6.2 WAGE INCREASE**

Councillor Stephan
Councillor Boyko

THAT the Town of Lanigan provide Avery Sereda and Sherry Schickerowski each a \$2.00 hour increase effective the next pay period.

CARRIED

10.6.3 CAO CONTRACT

2023-375 **10.6.4 TIMMERMAN PAYOUT**

Councillor Stephan
Councillor Boyko

THAT the Town of Lanigan proceed to make payment to Kelli Timmerman in two installments the first taking place on October 11, 2023, by cheque, and the second and last payment on January 2, 2024.

CARRIED

Councillors Bay and Boyko declared a conflict of interest and left the meeting at 10:12 p.m.

2023-376 **10.6.5 COMPLAINTS**

Mayor Mycock
Councillor Leffler

THAT the Town of Lanigan hire/contract an independent consultant to investigate all the Code of Ethics complaints filed against Councillors.

CARRIED

Councillors Bay and Boyko returned to the meeting at 10:15 p.m.

2023-376 **11. ADJOURNMENT**

Mayor Mycock
Councillor Bodner






THAT this meeting adjourns at 10:15 p.m.

CARRIED

Mayor

Chief Administrative Officer

Attachments

-  [Public Works & Utilities Report](#)
-  [Chief Administrative Officer's Report](#)
-  [Accounts For Payment](#)
-  [Financial Statements August](#)
-  [Financial Statements September](#)