

**Town of Lanigan
Meeting Minutes**

October 23, 2023 - Regular - 07:00 PM

The Regular Meeting of Council was held on Monday, October 23, 2023 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 7:00pm.

PRESENT: Councillors Marilyn Bodner, Kyle Boyko, Velda Daelick, Jason Leffler, James Stephan and Chief Administrative Officer Shauna Bourassa with Mayor Tony Mycock presiding.

STAFF:

ABSENT: Councillor Shanon Bay

1. CALL TO ORDER

Mayor Mycock called the meeting to order at 6:56 p.m.

2023-377

2. AGENDA

Councillor Boyko
Councillor Bodner

THAT the Agenda be adopted as amended.

CARRIED

3. CONFLICT OF INTEREST - DECLARATION

Councillor Boyko declared a conflict of interest with regard to the BCL invoices and Royal Canadian Legion Branch 143.

2023-378

4. MINUTES

Councillor Stephan
Councillor Leffler

THAT the Minutes of the Regular Meeting of Council on October 10, 2023 be approved as presented.

CARRIED

4.1 BUSINESS ARISING FROM THE MINUTES

2023-379

5. CORRESPONDENCE

Councillor Bodner
Councillor Boyko

THAT the correspondence having been reviewed be filed:
SaskTel

BHP Open House

The Municipal Potash Tax Sharing Administration Board
Trans Canada Yellowhead Highway Association

CARRIED

2023-380

6. REPORTS

Councillor Daelick
Councillor Boyko

THAT the following reports be accepted:
Lanigan Branch Library Meeting Minutes.

CARRIED

6.1 LIBRARY BOARD MEETING

7. ADMINISTRATION

2023-381

7.1 RECREATION DIRECTOR

Councillor Stephan
Councillor Bodner

THAT the Recreation Director's Report for October 23, 2023 be accepted as presented.

CARRIED

2023-382

7.2 CHIEF ADMINISTRATIVE OFFICER'S REPORT

Councillor Leffler
Councillor Stephan

THAT the Chief Administrative Officer's Report for October 23, 2023 be accepted as presented.

CARRIED

Councillor Boyko declared a conflict of interest and left the meeting at 7:33 pm

2023-383

7.3 ACCOUNTS

Councillor Daelick
Councillor Bodner

THAT the general account cheques numbered #33549 to #33589, and Payroll #1349 to #1367 totaling \$1,092,055.17 be approved.

CARRIED

Councillor Boyko returned to the meeting at 7:35 pm

8. MAYOR AND COUNCILLOR FORUM

9. UNFINISHED BUSINESS

10. NEW BUSINESS

10.1 TREE ISSUES AT TRILAND TRAILER COURT

CAO to contact SaskPower to ensure the power lines running through the trees at the trailer court are not a hazard and to obtain a quote to remove the trees.

2023-384

10.2 SIGNING AUTHORITY

Councillor Boyko
Councillor Leffler

That in accordance with The Municipalities Act s. 115(4) the Administrator/CAO as well as one of the Mayor or Deputy Mayor shall have signing authority for cheques and other negotiable instruments of the Town of Lanigan and that as Chief Administrative Officer, Albert Headrick shall have signing authority and that Sherry Schlickerowski, Administrative Assistant have signing authority in the absence of the Chief Administrative Officer for all electronic payments and authorizations for pre-authorized payments and payroll approvals, effective November 1, 2023.

CARRIED

2023-385

10.3 CAO CONTRACT

Councillor Stephan
Councillor Boyko

That the Town of Lanigan appoint Albert Headrick of ACH Consulting

Services Inc. as Chief Administrative Officer effective November 1, 2023 and sign the contract agreement with him for a 4 year term.

CARRIED

10.4 CAO MOVING EXPENSES

Councillor Stephan
Councillor Leffler

THAT the Town of Lanigan approve \$1,506.93 in moving expense for Albert Headrick as the new Chief Administrative Officer.

CARRIED

11. AGENDA ADDITIONS

Councillor Boyko declared a conflict of interest and left meeting at 8:05 p.m.

11.1 ROYAL CANADIAN LEGION BRANCH 143

Councillor Bodner
Councillor Leffler

THAT the Town of Lanigan waive the Community Hall rental fee on November 10, 2023 for set up of the Remembrance Day Service and November 11, 2023 for the Remembrance Day Service.

CARRIED

Councillor Boyko returned to the meeting at 8:07 p.m.

11.2 IN CAMERA SESSION

Mayor Mycock
Councillor Bodner

THAT Council of the Town of Lanigan enter into IN CAMERA at 8:07 p.m. under The Local Authority Freedom of Information and Protection of Privacy Act s.16(1)(b) consultations or deliberations involving officers or employees of the Town of Lanigan.

MEMBERS PRESENT:

Councillors Kyle Boyko, Marilyn Bodner, Velda Daelick, Jason Leffler, James Stephan and Chief Administrative Officer Shauna Bourassa with Mayor Tony Mycock presiding.

Mayor Mycock called a RETURN to OPEN SESSION at 8:50pm.

CARRIED

11.2.1 PERSONNEL

11.3 TIMMERMAN SEVERANCE

12. BYLAWS

12.1 BYLAW 1/2023

Councillor Boyko
Councillor Bodner

THAT Bylaw #1/2023 being a Bylaw to Enter into an Agreement to Provide Fire Fighting Services be given first reading.

2023-389

2023-390

12.2 BYLAW 1/2023

Councillor Leffler
Councillor Stephan

CARRIED

THAT Bylaw #1/2023 being a Bylaw to Enter into an Agreement to Provide Fire Fighting Services be given second reading.

CARRIED

2023-391

12.3 BYLAW 1/2023

Councillor Stephan
Councillor Boyko

THAT Bylaw #1/2023 being a Bylaw to Enter into an Agreement to Provide Fire Fighting Services be given three readings at this meeting.

CARRIED UNANIMOUSLY

2023-392

12.4 BYLAW 1/2023

Councillor Daelick
Mayor Mycock

THAT Bylaw #1/2023 being a Bylaw to Enter into an Agreement to Provide Fire Fighting Services be given third reading and be ADOPTED.

CARRIED

2023-392

13. ADJOURNMENT

Mayor Mycock
Councillor Boyko





THAT this meeting adjourns at 9:00 pm.

CARRIED


Mayor


Chief Administrative Officer

Attachments

-  Recreation Director
-  Chief Administrative Officer's Report
-  Accounts
-  BYLAWS 1/2023