

**Town of Lanigan**  
**Meeting Minutes**  
**March 27, 2023 - Regular Meeting of Council - 07:00 PM**

The Regular Meeting of Council was held on Monday, March 27, 2023 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 7:00pm.

PRESENT: Councillors Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick, Jason Leffler, James Stephan and Chief Administrative Officer Kelli Timmerman with Mayor Tony Mycock presiding.

STAFF: Recreation Director Michelle Stevenson

ABSENT:

2023-092

**1. CALL TO ORDER**

Mayor Mycock called the meeting to order at 7:00pm.

2023-093

**2. AGENDA**

Councillor Bodner  
Councillor Bay

THAT the Agenda be adopted as circulated.

CARRIED

**3. CONFLICT OF INTEREST - DECLARATION**

2023-094

**4. MINUTES**

Councillor Daelick  
Councillor Bodner

THAT the Minutes of the Regular Meeting of Council on March 13, 2023 be approved.

CARRIED

**4.1 BUSINESS ARISING FROM THE MINUTES**

**5. DELEGATIONS**

**5.1 7:30 PM - HARPREET DHILLON, 2404570 ALBERTA LTD.**

Harpreet Dhillon of 2404570 Alberta Ltd. joined Council via videoconference at 7:35pm to discuss commercial property development and disconnected from the call at 7:50pm.

2023-096

**5.1.1 2404570 ALBERTA LTD. - REQUEST FOR EXTENSION**

Councillor Leffler  
Councillor Bay

WHEREAS the Town of Lanigan and 2404570 Alberta Ltd. have signed a Contract of Purchase and Sale for Blk AA Plan 102073159 and Blk BB Plan 102073159;

THAT Council approves the request from 2404570 Alberta Ltd. to extend the possession date for both parcels to April 28, 2023.

CARRIED

**5.2 8:00 PM - CHRIS O'NEILL, O'NEILL PROJECT MANAGEMENT INC.**

Chris O'Neill of O'Neill Project Management Inc. joined Council via videoconference at 8:05pm to discuss multi-residential property development and disconnected from the call at 8:25pm. CAO Kelli Timmerman left the meeting from 8:27pm - 8:47pm.

2023-097

**5.2.1 O'NEILL PROJECT MANAGEMENT INC. - LETTER OF INTENT**

Councillor Daelick  
Councillor Boyko

THAT the Town of Lanigan acknowledges the letter of intent received by O'Neill Project Management Inc. and agrees to the terms and conditions setout therein.

CARRIED

2023-098

**6. CORRESPONDENCE**

Councillor Bay  
Councillor Bodner

THAT the correspondence having been reviewed be filed:  
WaterPark Hall Complaint & Response  
Craven Arena Complaint & Response  
Legion Hall Request & Response  
RM of Bayne - REACT Withdrawal  
Living Tree Environmental Ltd. - Dutch Elm Disease  
WUQWATR - 2023 AGM  
Lanigan Community Round Table Proposal

CARRIED

2023-099

**7. REPORTS**

Councillor Daelick  
Councillor Stephan

THAT the following reports be accepted:  
Primary Health Minutes - March 14

CARRIED

**8. ADMINISTRATION**

2023-095

**8.1 RECREATION**

Councillor Boyko  
Councillor Leffler

THAT the Recreation Report for March 2022 be accepted.

CARRIED

Recreation Director Michelle Stevenson left the meeting at 7:35pm.

**8.1.1 POOL OPERATION 2023**

2023-100

**8.2 CHIEF ADMINISTRATIVE OFFICER'S REPORT**

Councillor Daelick  
Councillor Boyko

THAT the Chief Administrative Officer's Report for March 27, 2023 be accepted.

CARRIED

2023-101

**8.3 ACCOUNTS**

Councillor Leffler  
Councillor Stephan

THAT the general account cheques numbered #33112 – #33131, Pre-Authorized #1257 - #1259 and Payroll #1032 - #1041 totaling \$154,720.32 be approved.

CARRIED

**9. MAYOR AND COUNCILLOR FORUM**

**10. UNFINISHED BUSINESS**

**10.1 SUMA AGM - 2023 RESOLUTIONS**

TABLED

2023-102

**10.2 LOGO DEVELOPMENT & DESIGN**

Councillor Bay  
Councillor Boyko

THAT the Town of Lanigan adopt the new logo and brand designed by Orendo Design Studio as attached to and forming a part of these minutes;

AND THAT they be used for all future correspondence, marketing and promotion effective immediately.

CARRIED

2023-103

**10.2.1 STATIONARY & MERCHANDISE**

Councillor Boyko  
Councillor Daelick

THAT the Council of the Town of Lanigan authorizes a budget of \$10,000 to implement the new logo and brand for stationary products, business cards, and promotional merchandise.

CARRIED

**10.3 2023 CATPC AGM**

**11. NEW BUSINESS**

2023-104

**11.1 EXTEND COUNCIL MEETING**

Councillor Bodner  
Councillor Daelick

THAT this meeting be extended past 10:00pm and continue until the business of the meeting has been completed.

CARRIED

**2023- 11.2 LANIGAN SWIMMING POOL STAFF WAGES**

105

Councillor Daelick  
Councillor Bodner

THAT Pool Staff wages be set as follows for 2023:

	1st year	2nd year	3rd year	4th year	5th year	6th year
Level 1: Bronze Cross First Aid/CPR	\$14.00	\$14.25	\$14.50	\$14.75	\$15.00	\$15.25
Level 2: National Lifeguard	\$14.50	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00
*Level 3: National Lifeguard & Swim for Life Instructor	\$15.25	\$16.00	\$16.75	\$17.50	\$18.25	\$19.00
*Level 4: Level 3 & Life Saving Instructor	\$16.00	\$16.75	\$17.50	\$18.25	\$19.00	\$19.75

\*Pool Operators Certificate +\$0.25/hr

CARRIED

2023-106

**11.3 LANIGAN SWIMMING POOL STAFF**

Councillor Bay  
Councillor Leffler

THAT the following candidates be offered employment at the Swimming Pool for the 2023 season and that wages shall be paid according to the salary schedule:

Karli Craven - Guard/Instructor  
Amber Knudsen - Guard/Instructor  
Montana Kulchyski - Guard/Instructor  
Graydin Wilson - Guard  
Kianna Johnson - Guard  
Erica Knudson - Junior Guard  
Caidence DeBartolo - Junior Guard

CARRIED

2023-107

**11.4 SUMMER STUDENT EMPLOYMENT**

Councillor Bodner  
Councillor Stephan

THAT the following individuals be offered summer employment with the Town of Lanigan at the rates indicated:

Avery Sereda - \$17.00/hr  
Ashton LeGresley - \$14.00/hr  
Trysten Hyra - \$14.00/hr  
Bayli Focht - \$14.00/hr

CARRIED

2023-108

**11.5 MARKETING & PROMOTION**

Councillor Boyko  
Councillor Daelick

THAT the Council of the Town of Lanigan authorizes a budget of \$15,000 to ORENDA Design & Rachel Giatras Marketing to design a basic level campaign to promote living, working, and conducting business in the Town of Lanigan using a variety of media platforms.

CARRIED

2023-109

**11.6 TRILAND LOT PROMOTION**

Councillor Leffler  
Councillor Bay

THAT the Council of the Town of Lanigan authorizes a temporary promotion of three month's free lot rent in the Triland Trailer Court as an incentive to attract tenants and shall apply this promotion to the tenth, eleventh and twelfth months of any new tenancy agreements.

CARRIED

2023-110

**11.7 LANDSCAPE PESTICIDE APPLICATOR EXAM**

Councillor Stephan  
Councillor Boyko

THAT Brayden Gasmol and Ken Mittelhotlz be registered to write the exam for Landscape Pesticide Applicator Course in Humboldt at Carlton Trail Regional College with all expenses to be reimbursed as per policy.

CARRIED

**11.8 MOSQUITO AND BITING FLY PESTICIDE APPLICATOR COURSE**

2023-111

**11.9 MENTAL HEALTH IN THE WORKPLACE**

Councillor Leffler  
Councillor Bodner

THAT Kelli Timmerman, CAO attend the Mental Health in the Workplace workshop offered at the SPRA 2023 Spring Training Symposium in Humboldt on April 24, 2023 with expenses to be reimbursed as per policy.

CARRIED

2023-112

**11.10 NET ZERO NATURALLY**

Councillor Daelick  
Councillor Bodner

THAT Michelle Stevenson, Recreation Director attend the Net Zero Naturally workshop offered at the SPRA 2023 Spring Training Symposium in Humboldt on April 25, 2023 with expenses to be reimbursed as per policy.

CARRIED

2023-113

**11.11 POLICY DEVELOPMENT AND IMPLEMENTATION FOR RECREATION SERVICES**

Councillor Bay  
Councillor Leffler

THAT CAO Kelli Timmerman, Recreation Director Michelle Stevenson and Councillor Velda Daelick attend the Policy Development and Implementation for Recreation Services workshop offered at the SPRA 2023 Spring Training Symposium in Humboldt on April 26, 2023 with expenses to be reimbursed as per policy.

CARRIED

2023-114

**11.12 MUNICIPAL LEADERSHIP DEVELOPMENT PROGRAM**

Councillor Stephan  
Councillor Bay

THAT Mayor Tony Mycock be authorized to attend MLDP - Strategic Communications for Municipalities, and Councillor Velda Daelick be authorized to attend MLDP - Municipal Economic Development Fundamentals on April 15, 2023 in Saskatoon with expenses to be reimbursed as per policy.

CARRIED

**11.13 MUNICIPAL SECTOR GOVERNANCE PROGRAM**

**11.14 HUMBOLDT CHAMBER OF COMMERCE INVITATION**

2023-115

**11.15 SASKPOWER - POLE REPLACEMENT**

Councillor Boyko  
Councillor Daelick

THAT Council has reviewed the proposed SaskPower pole placements and foresee no concerns with the locations.

CARRIED

2023-116

**11.16 12 MAPLE PLACE FENCE UPGRADES**

Councillor Leffler  
Councillor Stephan

THAT Council accepts the quote of \$1661.24 plus applicable taxes from Kirby Mesenchuk to build fence at 12 Maple Place and authorizes the Chief Administrative Officer to proceed with scheduling.

CARRIED

**12. AGENDA ADDITIONS**

2023-117

**13. ADJOURNMENT**

Mayor Mycock  
Councillor Leffler

THAT this meeting adjourns at 10:18pm.

CARRIED

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Mayor

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Chief Administrative Officer

**Attachments**

 [Logo Development & Design 1](#)

 [Logo Development & Design 2](#)