

**Town of Lanigan
Meeting Minutes**

November 13, 2023 - Regular - 07:00 PM

The Regular Meeting of Council was held on Monday, November 13, 2023 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 7:00pm.

PRESENT: Councillors, Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick, Jason Leffler, James Stephan and Chief Administrative Officer Albert Headrick with Mayor Tony Mycock presiding.

STAFF:

ABSENT:

1. CALL TO ORDER

Councillor Bodner
Councillor Bay

Mayor Mycock called the meeting to order at 6:56 pm.

Present: Councillors Marilyn Bodner, Kye Boyko, Velda Daelick, Jason Leffler, James Stephan, Shanon Bay, Tony Mycock, CAO Albert Headrick

2. GOVERNANCE

None

3. AGENDA

2023-393

Councillor Bodner
Councillor Bay

THAT the Agenda be adopted as circulated/amended.

CARRIED

4. CONFLICT OF INTEREST - DECLARATION

Councillor Shanon Bay and Councillor Kyle Boyko (List of Accounts for Approval)

5. MINUTES

2023-394

Councillor Stephan
Councillor Boyko

THAT the Minutes of the Regular Meeting of Council on October 23, 2023 be approved as presented.

CARRIED

5.1 BUSINESS ARISING FROM THE MINUTES

None

Mr. Paul Zach Neepawa Man.

6. DELEGATIONS

Thatt the Council agrees to allow Mr. Paul Zach to **install at his expense** 1 modular unit 16' x 60' 960 sq ft CSA new show home within the Towns Trailer Park. All required transportation, installation and service connections will be the **responsibility** of the **contractor supplier**.

That the company agrees to market for sale the modular unit and assist potential interested buyers in mortgage finance through our local credit



union.
and

Whereas the Town of Lanigan agrees to waive the \$500.00 deposit, \$125.00 monthly rental fee and utility base amount of \$330.00 every two months. This waive expense will be the responsibility of the new modular owner.

More discussion is required.

2023-395

7. CORRESPONDENCE

Councillor Boyko
Councillor Bay

THAT the correspondence having been reviewed be filed:
BHP Jasen Stage 2
Sask Energy Invitation to Municipalities.

CARRIED

2023-396

8. REPORTS

Councillor Daelick
Councillor Bodner

THAT the following reports be accepted:
Mid-Sask Municipal Alliance Inc. - July 13/23
Mid-Sask Municipal Alliance Inc. - Sept. 7/23
Mid sask Municipal Alliance Inc.- Oct. 5/23

CARRIED

2023-397

9. ADMINISTRATION**9.1 PUBLIC WORKS & UTILITIES**

THAT the Director of Public Works & Utilities' Report will be presented at the next council meeting.

2023-397

9.2 CHIEF ADMINISTRATIVE OFFICER'S REPORT

Councillor Bay
Councillor Stephan

THAT the Chief Administrative Officer's Report for November 13, 2023 be accepted as presented.

2023-398

9.3 ACCOUNTS

Councillor Bodner
Councillor Bay

THAT Pre-Authorized cheques from 1579 to 1615 and and Payroll # 1380 to 1389 totaling \$38,013.70 be approved.

CARRIED

2023-399

9.4 FINANCIAL STATEMENTS

Councillor Leffler

CARRIED

Councillor Daelick

That council approves the list of accounts from invoice # 33595 to 33631 in the amount of \$280,497.97 be approved.

Councillor Shanon Bay and Kyle Boyko left the meeting at 8:02 pm and returned at 8:08 pm.

CARRIED

2023-400 **9.5 BALANCE SHEET FOR OCTOBER 2023**

Councillor Stephan
Councillor Daelick

That council accepts the balance sheet for the month ending October 31, 2023.

CARRIED

2023-401 **10. MAYOR AND COUNCILLOR FORUM**

Councillor Stephan
Councillor Leffler

That the following items were discussed in open forum.
Council discussed the snow dumping on Clement Road in new sub-division. (to address with Public Works)
Gravel is accumulated by drainage culverts. (Public Works to address)
Registered letter to be sent to dangerous dog owner by Administration.
Administration to Register Council for SUMA 2024.

Discussion on staff christmas party and meet and greet to be followed up and report back to council.

CARRIED

11. UNFINISHED BUSINESS

12. NEW BUSINESS

12.1 EXTEND COUNCIL MEETING

That this meeting be extended past 10 p.m. and continue until the business of Council has been completed. Not required.

Induction and Training Policy

2023-402 **12.2 INDUCTION AND TRAINING POLICY**

Councillor Bodner
Councillor Boyko

That council approves the Induction and Training Policy #1-11

Councillor Marilyn Bodner, Kyle Boyko, James Stephan, Jason Leffler, Shanon Bay, Mayor Tony Mycock voted in favor.

Councillor Velda Daelick voted against.

CARRIED

2023-403 **12.2.1 DOCTOR TENANT AGREEMENT**

Councillor Daelick

Councillor Bodner

That council approves the Doctor Tenant Agreement October 18, 2023.

CARRIED

2023-404

12.2.2 PROPERTY MANAGEMENT AGREEMENT

Councillor Daelick
Councillor Leffler

THAT the Town of Lanigan enter into a one year agreement November 1, 2023 to October 31, 2024 with Angela Zazula to management 12 Maple Place, Lanigan Sk.

It was also agreed to increase the amount from \$600.00 to \$700.00 monthly

CARRIED

2023-405

12.3 BHP COMMUNITY REFERENCE GROUP

Councillor Bay
Councillor Stephan

That council approve the attendance of Councillor Velda Daelick and CAO Headrick to attend Nov 14 and 15/23 BHP Community Reference Group (plus cover expenses).

CARRIED

2023-406

12.4 MUNISOFT TRAINING FOR STAFF

Councillor Daelick
Councillor Boyko

That council approves Munisoft training for staff.

CARRIED

2023-407

12.5 ECONOMIC DEVELOPMENT OFFICER RECRUITMENT

Councillor Daelick
Councillor Boyko

That Council approves the recruitment of an Economic Development Officer on Contract.

CARRIED

2023-408

12.6 MID SASK ALLIANCE SPRING INVOICE MEMBERSHIP

Councillor Bodner
Councillor Bay

That council approves the spring invoice for Mid Sask Municipal Alliance membership of \$4,979.82.



CARRIED

2023-409

12.7 LANIGAN CREEK DELLWOOD ASSOCIATION ANNUAL FEES.

Councillor Boyko
Councillor Daelick

That council approves the annual membership fees
for 2023 for \$2,680.44

CARRIED

13. AGENDA ADDITIONS**14. BYLAWS****15. IN-CAMERA**

2023-410

Councillor Bay
Mayor Mycock

THAT Council move **IN CAMERA** under *The Local Authority Freedom of Information and Protection of Privacy Act* Section 21(a) to discuss matters under solicitor-client privilege in-camera at 8:36 pm.

MEMBERS PRESENT:

Councillors Marilyn Bodner, Velda Daelick, Jasen Leffler, Kyle Boyko, Shanon Bay, James Stephen, Tony Mycock and CAO Albert Headrick.

Mayor Tony Mycock called a **RETURN to OPEN SESSION**
at 8:42 pm

CARRIED

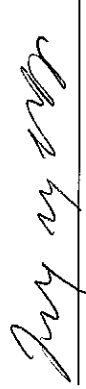
2023-411

16. ADJOURNMENT

Mayor Mycock
Councillor Bodner

THAT this meeting adjourns at 8:53 pm.

CARRIED



Mayor Tony Mycock



CAO Albert Headrick