

Town of Lanigan
Meeting Minutes
January 23, 2023 - Regular Meeting of Council - 07:00 PM

The Regular Meeting of Council was held on Monday, January 23, 2022 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 7:00pm.

PRESENT: Councillors Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick (via videoconference), Jason Leffler, James Stephan and Chief Administrative Officer Kelli Timmerman with Mayor Tony Mycock presiding.

STAFF: Recreation Director Michelle Stevenson

ABSENT:

2023-022

1. CALL TO ORDER

Mayor Mycock called the meeting to order at 7:00pm.

2023-023

2. AGENDA

Councillor Bodner
Councillor Bay

THAT the Agenda be adopted with the following additions:

9.1 Arena Heat

9.2 Arena Concession Volunteers

CARRIED

3. GOVERNANCE

3.1 COUNCIL DECISIONS

4. CONFLICT OF INTEREST - DECLARATION

2023-024

5. MINUTES

Councillor Boyko
Councillor Leffler

THAT the Minutes of the Regular Meeting of Council on January 9, 2023 be approved.

CARRIED

5.1 BUSINESS ARISING FROM THE MINUTES

2023-025

6. CORRESPONDENCE

Councillor Stephan
Councillor Boyko

THAT the correspondence having been reviewed be filed:
BHP Potash Pages - December 2022

CARRIED

2023-026

7. REPORTS

Councillor Bay
Councillor Bodner

THAT the following reports be accepted:
MSMA Meeting - December 1 & Financials

CARRIED

8. ADMINISTRATION

2023-027

8.1 RECREATION

Councillor Bay
Councillor Bodner

THAT the Director of Recreation's Report for January 2023 be accepted.

CARRIED

Recreation Director Michelle Stevenson left the meeting at 8:10pm.

2023-029

8.2 CHIEF ADMINISTRATIVE OFFICER'S REPORT

Councillor Boyko
Councillor Stephan

THAT the Chief Administrative Officer's Report for January 23, 2023 be accepted.

CARRIED

2023-030

8.3 ACCOUNTS

Councillor Bodner
Councillor Leffler

THAT the general account cheques numbered #32982 – #33025, Pre-Authorized #1170 - #1172 and Payroll #982 - #993 totaling \$222,191.93 be approved.

CARRIED

9. MAYOR AND COUNCILLOR FORUM

9.1 ARENA HEAT

9.2 ARENA CONCESSION VOLUNTEERS

10. NEW BUSINESS

2023-028

10.1 HALL RENTAL RATES

Councillor Daelick
Councillor Leffler

THAT the Council of the Town of Lanigan approves the Town Hall rental rates to be the following effective immediately:

| | |
|---|----------------|
| Daily | \$750.00 |
| Less than 4 Hrs | \$350.00 |
| Early Entrance and Clean-up (Friday 7pm - Sunday 11am) | \$250.00 |
| Local Non-Profit Groups | \$250.00 |
| As Per Policy 7-1 | Free of Charge |

CARRIED

2023-031

10.2 AUTHORIZE VACATION DISBURSEMENT

Councillor Leffler
Councillor Boyko

THAT the equivalent to ten days of outstanding vacation accrual from previous years be paid out to Victoria Brookbank over the next four pay periods.

CARRIED

2023-032

10.3 ELECTRONIC PAYROLL DEDUCTION REMITTANCE

Councillor Bodner
Councillor Bay

THAT the Town of Lanigan authorizes the CAO to remit the MEPP payroll deductions online through the secure portal.

CARRIED

2023-033

10.4 TRANSFER OUTSTANDING UTILITY TO TAX ROLL

Councillor Daelick
Councillor Stephan

THAT in accordance with *The Municipalities Act* s. 369(1)(b), utility accounts in arrears at year end by \$103.60 (one month) and over, or disconnected, be notified by registered letter that unless paid within 30 days the amount shall be transferred to the tax roll.

CARRIED

2023-034

10.5 2022 ECONOMIC DEVELOPMENT COMMITTEE FINANCIAL STATEMENT

Councillor Bay
Councillor Boyko

THAT the 2022 Financial Statement of the Lanigan Economic Development Committee Inc. #206587 be approved.

CARRIED

2023-035

10.6 TENANT AGREEMENT FOR DOCTOR

Councillor Daelick
Councillor Leffler

THAT the Town of Lanigan enter into a Tenant Agreement with Dr. Askari effective February 10, 2023.

CARRIED

2023-036

10.7 EXTEND COUNCIL MEETING

Councillor Bodner
Councillor Boyko

THAT this meeting be extended past 10:00pm and continue until the business of the meeting has been completed.

CARRIED

2023-037

10.8 UMAAS SPRING WORKSHOP 2023

Councillor Bay
Councillor Daelick

THAT Kelli Timmerman, CAO attend the 2023 UMAAS Spring Workshop on Enhanced Municipal Administration Program (EMAP) on March 30, 2023 in Kelvington with expenses to be reimbursed as per policy.

CARRIED

2023-038

10.9 TSS - MSMA REGIONAL EMERGENCY MANAGEMENT RESPONSE PLAN

Councillor Bodner
Councillor Leffler

WHEREAS the Town of Lanigan has applied on behalf of MSMA for a grant from the Targeted Sector Support (TSS) Initiative Cost-Shared Grant program for a Regional Emergency Management Response Plan; AND WHEREAS the project has been approved for funding up to \$75,000;

THAT the Council of the Town of Lanigan accepts the terms and conditions outlined in the Targeted Sector Support Initiative: Cost-Shared Grant Funding Agreement and authorize the CAO to sign.

CARRIED

11. AGENDA ADDITIONS

2023-039

12. ADJOURNMENT

Mayor Mycock
Councillor Bay

THAT this meeting adjourns at 10:07pm.

CARRIED

Mayor

Chief Administrative Officer