

Town of Lanigan
Meeting Minutes
January 9, 2023 - Regular Meeting of Council - 07:00 PM

The Regular Meeting of Council was held on Monday, January 9, 2022 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 7:00pm.

PRESENT: Councillors Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick (via teleconference), Jason Leffler and James Stephan and Chief Administrative Officer Kelli Timmerman with Mayor Tony Mycock presiding.

STAFF:

ABSENT:

2023-001

1. CALL TO ORDER

Mayor Mycock called the meeting to order at 7:10pm.

2023-002

2. AGENDA

Councillor Bay
Councillor Bodner

THAT the Agenda be adopted as circulated.

CARRIED

3. GOVERNANCE

3.1 COUNCIL CODE OF ETHICS

4. CONFLICT OF INTEREST - DECLARATION

2023-003

5. MINUTES

Councillor Stephan
Councillor Leffler

THAT the Minutes of the Regular Meeting of Council on December 12, 2022 be approved.

CARRIED

5.1 BUSINESS ARISING FROM THE MINUTES

2023-004

6. CORRESPONDENCE

Councillor Boyko
Councillor Bay

THAT the correspondence having been reviewed be filed:
RCMP 2022 Report
Lanigan Agencies
CRAG Grant Letter
Cudworth REACT Withdrawal
Baker Tilly - Audit of the Financial Statements

CARRIED

2023-005

7. REPORTS

Councillor Bodner
Councillor Boyko

THAT the following reports be accepted:
MSMA Minutes - November 3 & October Financials
Fire Association Minutes - Dec 17 & November Financials

CARRIED

8. ADMINISTRATION

2023-006

8.1 PUBLIC WORKS & UTILITIES

Councillor Stephan
Councillor Leffler

THAT the Director of Public Works & Utilities' Report for December 2022 be accepted.

CARRIED

8.2 CHIEF ADMINISTRATIVE OFFICER'S REPORT

2023-007

8.3 ACCOUNTS

Councillor Boyko
Mayor Mycock

THAT the general account cheques numbered #32914 – #32981, Pre-Authorized #70 and #1098 - #1169, and Payroll #966 - #981 totaling \$280,022.36 be approved.

CARRIED

2023-008

8.4 FINANCIAL STATEMENTS

Councillor Bay
Councillor Bodner

THAT the financial statements for December 2022 be accepted.
Statement of Financial Activities
Balance Sheet
Bank Reconciliation

CARRIED

9. MAYOR AND COUNCILLOR FORUM

10. UNFINISHED BUSINESS

2023-009

10.1 LOGO DEVELOPMENT & DESIGN

Councillor Boyko
Councillor Bay

THAT the Town of Lanigan accepts the quote from Orenda Design Studio of \$2,125.00 plus applicable taxes to consolidate, develop and design a new Town of Lanigan logo.

CARRIED

11. NEW BUSINESS

2023-010

11.1 IN CAMERA

Mayor Mycock
Councillor Boyko

THAT Council of the Town of Lanigan enter into IN CAMERA at 7:57 p.m. under The Local Authority Freedom of Information and Protection of Privacy Act s.16(1)(b) consultations or deliberations involving officers or employees of the Town of Lanigan.

MEMBERS PRESENT:

Councillors Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick (via teleconference), Jason Leffler and James Stephan and CAO Kelli Timmerman with Mayor Tony Mycock presiding.

Mayor Mycock called a RETURN to OPEN SESSION at 9:46 p.m.

CARRIED

CAO Kelli Timmerman left the meeting from 9:18pm - 9:35pm.

2023-011

11.1.1 RESCIND RESOLUTION #2022-497 SALARY PROPOSAL 2023

Councillor Bay
Councillor Leffler

THAT resolution #2022-497 authorizing wage increases in accordance with the amended salary schedule be rescinded.

CARRIED

11.1.2 SUMA GROUP BENEFITS

2023-012

11.1.3 SALARY PROPOSAL 2023

Councillor Bodner
Councillor Leffler

THAT Council authorizes wage increases, to be effective January 1, 2023, in accordance with the salary schedule as attached to and forming a part of these Minutes.

CARRIED

2023-013

11.2 EMPLOYEE FIDELITY BOND

Councillor Leffler
Councillor Bodner

THAT in compliance with *The Municipalities Act* s. 113(2), the Employee Fidelity Bond in the amount of \$500,000 through SUMAssure Policy 2022-248 for all employees of the Town of Lanigan be accepted as being current and in order.

CARRIED

2023-014

11.3 APPOINT EDC AUDITOR

Councillor Bay
Councillor Stephan

THAT Vikki Brookbank be appointed Auditor of the Economic Development Committee for 2023.

CARRIED

2023-015

11.4 CUSTOM WORK ADDED TO TAX ROLL

Councillor Leffler
Councillor Boyko

THAT the Town of Lanigan add the following amounts to the tax roll in accordance with subsection 369(1)(c) of *The Municipalities Act*:

Roll #	Invoice #	Amount
121 000	2021-00163	\$2947.00
121 000	2021-00179	\$1679.68

CARRIED

2023-016

11.5 2023 COMMITTEE APPOINTMENTS

Councillor Boyko
Councillor Stephan

THAT the 2023 Committee Appointments attached as Exhibit "A" and forming part of these Minutes be approved.

CARRIED

2023-017

11.6 CURLING CLUB REQUEST

Councillor Boyko
Councillor Leffler

THAT the Lanigan & District Curling Club be granted \$10,000 to subsidize operating costs for 2023.

CARRIED

2023-018

11.7 EXTEND COUNCIL MEETING

Councillor Bodner
Councillor Boyko

THAT this meeting be extended past 10:00pm and continue until the business of the meeting has been completed.

CARRIED

2023-019

11.8 WATERWORKS COMPLIANCE INSPECTION

Councillor Leffler
Councillor Boyko

THAT the Town of Lanigan acknowledge the Annual Waterworks Compliance Inspection has been completed and submitted by Lorelei Ford, Environmental Protection Officer of the Water Security Agency.

CARRIED

2023-020

11.9 SAMA 2023 ANNUAL MEETING

Councillor Daelick
Councillor Boyko

THAT Kelli Timmerman, CAO attend the 2023 MySAMA Administrator training scheduled for April 4, 2023 in Regina with expenses to be reimbursed as per policy;

AND THAT Kelli Timmerman, CAO attend the 2023 SAMA Annual Meeting scheduled for April 5, 2023 in Regina with expenses to be reimbursed as per policy and that she be appointed as Town of Lanigan voting delegate for the 2023 SAMA Annual Meeting.

CARRIED

12. AGENDA ADDITIONS

2023-021

13. ADJOURNMENT

Mayor Mycock
Councillor Bay

THAT this meeting adjourns at 10:07pm.

CARRIED

Mayor

Chief Administrative Officer

Attachments

 [Salary Proposal 2023](#)

 [2023 Committee Appointments](#)