

Town of Lanigan
Meeting Minutes
August 16, 2023 - Special Meeting of Council - 08:00 PM

The Special Meeting of Council was held on Wednesday, August 16, 2023 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 8:00pm.

PRESENT: Councillors Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick, Jason Leffler and James Stephan and Assistant Administrator Vikki Brookbank with Mayor Tony Mycock presiding.

STAFF:

ABSENT:

2023-305

1. CALL TO ORDER

Mayor Mycock called the meeting to order at 7:57PM.

2023-306

2. AGENDA

Councillor Bodner
Councillor Leffler

THAT the Agenda be adopted as circulated.

CARRIED

3. NEW BUSINESS

2023-307

3.1 APPOINTMENT OF ACTING CHIEF ADMINISTRATIVE OFFICER

Councillor Leffler
Councillor Boyko

THAT Victoria Brookbank be appointed as Acting Chief Administrative Officer effective August 16, 2023 and THAT the Town of Lanigan proceed with advertising to fill the CAO position.

CARRIED

2023-308

3.2 SIGNING AUTHORITY

Councillor Stephan
Councillor Bay

THAT in accordance with The Municipalities Act s. 115(4) the Administrator/CAO as well as one of the Mayor or Deputy Mayor shall have signing authority for cheques and other negotiable instruments of the Town of Lanigan AND THAT as Acting Chief Administrative Officer, Victoria Brookbank SHALL have signing authority AND THAT Sherry Schickerowski, Administrative Assistant have signing authority in the absence of the Acting Chief Administrative Officer and for all electronic payments and authorizations for pre-authorized payments and payroll approvals, effective August 16, 2023.

CARRIED

2023-309

3.3 LEGAL COUNSEL

Councillor Bodner
Councillor Leffler

THAT Council consult W Law LLP for legal counsel regarding personnel matters.

CARRIED

2023-310

3.4 ADMINISTRATIVE RESOURCES

Councillor Leffler

Councillor Boyko

THAT Acting Chief Administrative Officer, Victoria Brookbank be permitted to access administrative resources with all costs being accepted by Council.

CARRIED

2023-311

4. ADJOURNMENT

Mayor Mycock
Councillor Bodner

THAT this meeting adjourns at 8:02PM

CARRIED

Mayor

Chief Administrative Officer