

Town of Lanigan
Meeting Minutes
April 10, 2023 - Regular Meeting of Council - 07:00 PM

The Regular Meeting of Council was held on Monday, April 10, 2023 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 7:00pm.

PRESENT: Councillors Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick, Jason Leffler and James Stephan and Chief Administrative Officer Kelli Timmerman with Mayor Tony Mycock presiding.

STAFF: Director of Public Works & Utilities Brandon Uhryn

ABSENT:

2023-118 **1. CALL TO ORDER**

Mayor Mycock called the meeting to order at 7:00pm.

2023-119 **2. AGENDA**

Councillor Bay
Councillor Bodner

THAT the Agenda be adopted with the following additions:

13.1 O'Neill Project Management Inc. - Letter of Intent

13.1.1 Rescind Resolution #2023-097 O'Neill Project Management Inc. - Letter of Intent

13.1.2 Property for Sale by Tender

CARRIED

3. CONFLICT OF INTEREST - DECLARATION

4. GOVERNANCE

Mayor Tony Mycock requested Councillor Kye Boyko exit Council Chambers for the In Camera session. Councillor Kyle Boyko left Council Chambers at 7:18pm.

2023-121 **4.1 IN CAMERA**

Mayor Mycock
Councillor Bodner

THAT Council of the Town of Lanigan enter into IN CAMERA at 7:19pm under The Local Authority Freedom of Information and Protection of Privacy Act s.16(1)(b) consultations or deliberations involving officers or employees of the Town of Lanigan.

MEMBERS PRESENT:

Councillors Shanon Bay, Marilyn Bodner, Velda Daelick, Jason Leffler and James Stephan, and CAO Kelli Timmerman with Mayor Tony Mycock presiding.

Mayor Mycock called a RETURN to OPEN SESSION at 7:59pm.

CARRIED

2023-122

4.2 CODE OF ETHICS

Councillor Daelick
Councillor Bodner

WHEREAS The Council of the Town of Lanigan was formally requested to investigate an alleged contravention of the Bylaw 7/2016 - Code of Ethics for Members of Council;

AND WHEREAS The Council of the Town of Lanigan determined the claim of contravention of the Code of Ethics to be valid and that the principles outlined in the Code of Ethics were breached;

THAT The Council of the Town of Lanigan imposes a penalty for the contravention of the Code of Ethics;

AND THAT Councillor Kyle Boyko perform the following corrective actions:

1. A written apology submitted to council at the next Regular Meeting of Council on April 24, 2023, read orally;

2. A requirement to complete educational training on ethical and respectful conduct prior to December 31, 2023;

AND THAT the Town of Lanigan send a letter to the Lanigan Minor Hockey Association advising of the team misconduct.

CARRIED

Councillor Kyle Boyko rejoined Council Chambers at 8:00pm.

2023-123

4.3 IN CAMERA

Mayor Mycock
Councillor Daelick

THAT Council of the Town of Lanigan enter into IN CAMERA at 8:01pm under The Local Authority Freedom of Information and Protection of Privacy Act s.16(1)(b) consultations or deliberations involving officers or employees of the Town of Lanigan.

MEMBERS PRESENT:

Councillors Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick, Jason Leffler and James Stephan, and CAO Kelli Timmerman with Mayor Tony Mycock presiding.

Mayor Mycock called a RETURN to OPEN SESSION at 8:10pm.

CARRIED

2023-124

5. MINUTES

Councillor Daelick
Councillor Leffler

THAT the Minutes of the Regular Meeting of Council on March 27, 2023 be approved.

CARRIED

5.1 BUSINESS ARISING FROM THE MINUTES

6. DELEGATIONS

6.1 8:00 PM - KELLY CHOI, NPCM

Kelly Choi of NPCM joined Council via videoconference at 8:13pm to discuss residential property development and disconnected from the call at 8:39pm.

6.1.1 NPCM - LETTER OF INTENT

TABLED

2023-125

7. CORRESPONDENCE

Councillor Bay
Councillor Bodner

THAT the correspondence having been reviewed be filed:
2023 Education Property Tax Mill Rates
2023-24 Municipal Revenue Sharing Estimates - Towns
REACT Information
Potash Tax Sharing - Municipal Estimates
CCBF Supplemental Transfer
Matching Donation - Pediatric Equipment
NIF - Grant Status
LCDBWA - Levy Information
Round Table Update
HRCS - March 22 AGM Minutes

CARRIED

2023-126

8. REPORTS

Councillor Daelick
Councillor Bay

THAT the following reports be accepted:
LCDBWA - July 11 Minutes

CARRIED

9. ADMINISTRATION

2023-120

9.1 PUBLIC WORKS & UTILITIES

Councillor Daelick
Councillor Stephan

THAT the Director of Public Works & Utilities' Report for March 2023 be accepted.

CARRIED

Director of Public Works & Utilities Brandon Uhryn left the meeting at 7:17pm.

2023-127

9.2 CHIEF ADMINISTRATIVE OFFICER'S REPORT

Councillor Bodner
Councillor Bay

THAT the Chief Administrative Officer's Report for April 10, 2023 be accepted.

CARRIED

CAO Kelli Timmerman left the meeting from 9:28pm - 9:39pm.

2023-130

9.3 EXTEND COUNCIL MEETING

Councillor Bodner
Councillor Bay

THAT this meeting be extended past 10:00pm and continue until the business of the meeting has been completed.

CARRIED

2023-131

9.4 ACCOUNTS

Councillor Stephan
Councillor Boyko

THAT the general account cheques numbered #33132 – #33158, Pre-Authorized #74 and #1260 - #1301, Payroll #1042 - #1051 and Council Remuneration #1042 - #1048 totaling \$93,502.53 be approved.

CARRIED

2023-132

9.5 FINANCIAL STATEMENTS

Councillor Leffler
Councillor Bodner

THAT the financial statements for March 2023 be accepted.
Statement of Financial Activities
Balance Sheet
Bank Reconciliation

CARRIED

10. MAYOR AND COUNCILLOR FORUM

11. UNFINISHED BUSINESS

11.1 SUMA AGM - 2023 RESOLUTIONS

12. NEW BUSINESS

2023-133

12.1 PERSONNEL COMMITTEE REPORT

Councillor Stephan
Mayor Mycock

THAT the Council of the Town of Lanigan accept the recommendations of the Personnel Committee as presented in the Personnel Committee Report dated April 3, 2023 attached to and forming a part of these minutes.

CARRIED

2023-134

12.2 SASKPOWER TRANSFORMER REPLACEMENT

Councillor Bodner
Councillor Bay

THAT Council has reviewed the proposed SaskPower transformer replacements and foresee no concerns.

CARRIED

2023-135

12.3 SASKTEL CABLE INSTALLATION - SKTL - 4950

Councillor Daelick
Councillor Bay

THAT Council has reviewed the proposed SaskTel cable installation #4950 and foresee no concerns with the locations.

CARRIED

2023-136

12.4 SASKTEL CABLE INSTALLATION - SKTL - 4947

Councillor Bodner
Councillor Daelick

THAT Council has reviewed the proposed SaskTel cable installation #4947 and foresee no concerns with the locations.

CARRIED

2023-137

12.5 MSMA ENDORSEMENT LETTER REQUEST

Councillor Daelick
Councillor Bodner

THAT the Town of Lanigan supports MSMA's endeavour to advocate to the Minister of Government Relations, Mr. Don McMorris, for investment in economic development to create a proactive and progressive future within our central region.

CARRIED

2023-138

12.6 ARENA DRY FLOOR WEEKLY RATE

Councillor Bodner
Councillor Daelick

THAT the Council of the Town of Lanigan approves the Arena Dry Floor - Corporate weekly rental rate to be \$500.00 per week effective immediately.

CARRIED

2023-139

12.7 AUCTION SERVICES PROPOSAL

Councillor Stephan
Councillor Boyko

THAT the Town of Lanigan accepts the terms and conditions as outlined in the Auction Services Proposal from McDougall Auctioneers Ltd. and consent to enter into an agreement to provide timed online auction services for the sale of Lots 7-10 Block 2 Plan N2837 with a reserve bid.

CARRIED

2023-140

12.8 ANNUAL FIRE EXTINGUISHER SERVICE

Councillor Daelick
Councillor Stephan

THAT Council accepts the quote of \$9/extinguisher plus travel and applicable taxes from Bison Fire Protection to perform the annual fire extinguisher inspections and authorizes the Chief Administrative Officer to proceed with scheduling.

CARRIED

12.9 REACT WARD MEETING

13. AGENDA ADDITIONS

13.1 O'NEILL PROJECT MANAGEMENT INC. - LETTER OF INTENT

2023-128

13.1.1 RESCIND RESOLUTION #2023-097 O'NEILL PROJECT MANAGEMENT INC. - LETTER OF INTENT

Councillor Stephan
Councillor Leffler

THAT Resolution #2023-097 acknowledging the letter of intent received by O'Neill Project Management Inc. and agreeing to the terms and conditions setout therein be rescinded.

CARRIED

2023-129

13.1.2 PROPERTY FOR SALE BY TENDER

Councillor Bay
Councillor Leffler

THAT the Town of Lanigan offer Block N Plan 78H00432 for sale by sealed tender until May 8th, 2023 at 4:00pm;

AND THAT tenders must include the following:

- A certified cheque to the municipality for 5% of the amount of the tender
- Type of housing and number of units
- Design plan of the housing units
- Site plan
- Start date
- Restoration of pavement, sidewalk & curb
- Lot drainage

AND THAT the developer shall be responsible for all services to this property including the installation of water & sewer from the Town water & sewer main lines, natural gas, power, telephone and access into the property.

AND THAT the highest, or any tender, not necessarily accepted.

CARRIED

2023-141

14. ADJOURNMENT

Mayor Mycock
Councillor Bay

THAT this meeting adjourns at 10:49pm.

CARRIED

Mayor

Chief Administrative Officer

Attachments

 [Personnel Committee Report to Council - April 3, 2023](#)