

Town of Lanigan
Meeting Minutes
September 26, 2022 - Regular Meeting of Council - 07:00 PM

The Regular Meeting of Council was held on Monday, September 26, 2022 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 7:00pm.

PRESENT: Councillors Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick, Jason Leffler, James Stephan and Chief Administrative Officer Kelli Timmerman with Mayor Tony Mycock presiding.

ABSENT:

STAFF: Recreation Director Michelle Stevenson

2022-366

1. CALL TO ORDER

Mayor Mycock called the meeting to order at 7:00pm.

2022-367

2. AGENDA

Councillor Bodner
Councillor Bay

THAT the Agenda be adopted as circulated.

CARRIED

3. GOVERNANCE

3.1 GOOD GOVERNANCE PRACTICES

2022-368

4. MINUTES

Councillor Leffler
Councillor Stephan

THAT the Minutes of the Regular Meeting of Council on September 12, 2022 be approved.

CARRIED

4.1 BUSINESS ARISING FROM THE MINUTES

2022-369

5. CORRESPONDENCE

Councillor Bay
Councillor Bodner

THAT the correspondence having been reviewed be filed:
Government of Saskatchewan - Health Human Resources Action Plans

CARRIED

2022-370

6. REPORTS

Councillor Stephan
Councillor Leffler

THAT the following reports be accepted:
Library Minutes - April 26
Heritage Minutes - April 27, May 24 & July 12
Primary Health Minutes - September 13, 2022

CARRIED

7. ADMINISTRATION

2022-371

7.1 RECREATION

Councillor Bodner
Councillor Leffler

THAT the Recreation Director's Report for September 2022 be accepted.

CARRIED

Recreation Director Michelle Stevenson left the meeting at 8:15pm.

2022-372

7.2 CHIEF ADMINISTRATIVE OFFICER'S REPORT

Councillor Bodner
Councillor Bay

THAT the Chief Administrative Officer's Report for September 26, 2022 be accepted.

CARRIED

2022-373

7.3 ACCOUNTS

Councillor Daelick
Councillor Stephan

THAT the general account cheques numbered #32633 – #32674, Pre-Authorized #57 - 66, and Payroll #914 - #918 totaling \$180,412.95 be approved.

CARRIED

2022-374

7.4 FINANCIAL STATEMENTS

Councillor Daelick
Councillor Leffler

THAT the financial statements for August 2022 be accepted.
Statement of Financial Activities
Balance Sheet
Bank Reconciliation

CARRIED

8. MAYOR AND COUNCILLOR FORUM

9. UNFINISHED BUSINESS

2022-375

9.1 SPECIAL USE LIQUOR LICENSE

Councillor Bodner
Councillor Bay

THAT Council has reviewed and denies the request from the Lanigan Pirates Senior Hockey Team for the Town of Lanigan to apply to Saskatchewan Liquor and Gaming Association for a Special Use - Sports Facility Permit due to the increased liability to the Town of Lanigan as the owner of the facility.

CARRIED

9.2 OFFERS TO PURCHASE

2022-376

9.2.1 OFFER TO PURCHASE - PARCEL AA PLAN 102073159

Councillor Daelick
Councillor Boyko

THAT the Town of Lanigan enter into a sales agreement with 2404570 Alberta Ltd. for Parcel AA Plan 102073159 as attached to and forming a part of these minutes.

CARRIED

2022-377

9.2.2 OFFER TO PURCHASE - PARCEL BB PLAN 102073159

Councillor Stephan
Councillor Leffler

THAT the Town of Lanigan enter into a sales agreement with 2404570 Alberta Ltd. for Parcel BB Plan 102073159 as attached to and forming a part of these minutes.

CARRIED

10. NEW BUSINESS

2022-378

10.1 SASK LOTTERIES COMMUNITY GRANT PROGRAM

Councillor Bodner
Councillor Daelick

THAT the 2022-2023 Sask Lotteries Community Grant be allocated as provided within the Sask Lotteries funding criteria as outlined in Exhibit "A" attached to and forming a part of these minutes.

CARRIED

2022-379

10.2 PROPERTY FOR SALE BY TENDER

Councillor Boyko
Councillor Leffler

THAT in accordance with The Tax Enforcement Act s. 31, Lot 38, Block 102 Plan 66H07698 where the tender was advertised in the Lanigan Advisor, posted in the Administration office and a copy provided to the Horizon School Division on August 29, 2022, and three tenders were received and opened in public at this meeting, THEREFORE BE IT RESOLVED THAT the Town of Lanigan accept the offer from Wade Stewart of \$81,000.00.

CARRIED

2022-380

10.3 DEVELOPMENT OFFICER

Councillor Daelick
Councillor Bay

THAT the Town of Lanigan designates Judy McHarg of Commissionaires to be a Development Officer for purposes of Bylaw Enforcement.

CARRIED

2022-381

10.4 ORDER TO REMEDY - ZONING BYLAW CONTRAVENTION

Councillor Boyko
Councillor Stephan

WHEREAS a physical inspection at Block L, Plan 89H03292 determined contraventions of Zoning Bylaw No. 5/2018;
THAT the Council of the Town of Lanigan authorizes the Development Officer and/or the CAO to issue an Order to Remedy to rectify the contraventions;
AND THAT the Public Health Inspector and RCMP also be notified of the order being in place.

CARRIED

2022-382

10.5 ORDER TO REMEDY - ZONING BYLAW CONTRAVENTION

Councillor Bodner
Councillor Daelick

WHEREAS a physical inspection at Block P, Plan 85H06176 determined contraventions of Zoning Bylaw No. 5/2018;
THAT the Council of the Town of Lanigan authorizes the Development Officer and/or the CAO to issue an Order to Remedy to rectify the contraventions;
AND THAT the Public Health Inspector and RCMP also be notified of the order being in place.

CARRIED

2022-383

10.6 EXTEND COUNCIL MEETING

Councillor Bodner
Councillor Stephan

THAT this meeting be extended past 10:00pm and continue until the business of the meeting has been completed.

CARRIED

2022-384

10.7 UNTIDY & UNSIGHTLY

Councillor Daelick
Councillor Bay

THAT the following property be declared untidy & unsightly:

Legal Description	Reason
Lot 48B Block 101 Plan 78H04449	overgrown grass & weeds, garbage
Lot 46AB Block 101 Plan 78H04449	overgrown grass & weeds, junked vehicles
Lot 44A Block 101 Plan 78H04449	overgrown grass & weeds, appliance, garbage

CARRIED

2022-385

10.8 POLICY 3-4 AIRSTRIP REGULATIONS AND FEES AMENDMENT

Councillor Leffler
Councillor Boyko

THAT Policy 3-4 Airstrip Regulations and Fees be amended by extending the removal date to October 15 annually.

CARRIED

2022-386

10.9 TAXERVICE - TAX ARREARS RECOVERY

Councillor Stephan
Councillor Leffler

THAT TAXervice be authorized to manage the tax enforcement proceedings on behalf of the Town of Lanigan to recover property tax arrears.

CARRIED

2022-387

10.10 GRADER OPERATOR TRAINING

Councillor Boyko
Councillor Leffler

THAT Evolution Training & Consulting be contracted to provide on-site classroom and practical training of Grader Operation and Road Maintenance for Ken Mittelholtz on October 11 & 12, 2022 at a total cost of \$1,400.00 plus applicable taxes.

CARRIED

2022-388

10.11 LOADER OPERATOR TRAINING

Councillor Bodner
Councillor Boyko

THAT Leavitt Training be contracted to provide on-site classroom and practical training of Wheel Loader Operation and Road Maintenance for all employees in the Public Works Department on November 7, 2022 at a total cost of \$2,065.00 plus applicable taxes.

CARRIED

10.12 MUNICIPAL LEADERSHIP DEVELOPMENT PROGRAM TRAINING

TABLED

Councillor Jason Leffler declared conflict of interest and left Council Chambers at 10:15pm.

2022-389

10.13 CORRECTIVE ACTION EXTENSION

Councillor Daelick
Councillor Boyko

THAT the Council of the Town of Lanigan grants Councillor Jason Leffler an extension to complete the required corrective action of educational training on ethical and respectful conduct prior to December 31, 2023.

CARRIED

Councillor Jason Leffler returned to Council Chambers at 10:20pm.

2022-390

10.14 SUMA'S CENTRAL REGIONAL MEETING

Councillor Stephan
Councillor Boyko

THAT Kelli Timmerman be granted permission to attend SUMA's Central Regional Meeting on October 13, 2022 in Watrous with expenses to be reimbursed as per policy.

CARRIED

11. AGENDA ADDITIONS

2022-391

12. ADJOURNMENT

Mayor Mycock
Councillor Daelick

THAT this meeting adjourns at 10:27pm.

CARRIED

Mayor

Chief Administrative Officer

Attachments

 [Offer to Purchase - Parcel AA Plan 102073159](#)

 [Offer to Purchase - Parcel BB Plan 102073159](#)

 [2022/23 Sask Lotto Allocations](#)