

Town of Lanigan
Meeting Minutes
November 28, 2022 - Regular Meeting of Council - 07:00 PM

The Regular Meeting of Council was held on Monday, November 28, 2022 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 7:00pm.

PRESENT: Councillors Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick, Jason Leffler, James Stephan and Chief Administrative Officer Kelli Timmerman with Mayor Tony Mycock presiding.

STAFF: Recreation Director Michelle Stevenson

ABSENT:

2022-461

1. CALL TO ORDER

Mayor Mycock called the meeting to order at 7:00pm.

2022-462

2. AGENDA

Councillor Bodner
Councillor Bay

THAT the Agenda be adopted as circulated.

CARRIED

3. GOVERNANCE

3.1 COUNCIL MEETING PREPARATION

3.2 TRAINING VIDEO - MODULE 3: SUPPORTING DOCUMENTS FOR CONFLICT OF INTEREST

2022-463

4. MINUTES

Councillor Bay
Councillor Leffler

THAT the Minutes of the Regular Meeting of Council on November 14, 2022 be approved.

CARRIED

4.1 BUSINESS ARISING FROM THE MINUTES

2022-464

5. CORRESPONDENCE

Councillor Daelick
Councillor Boyko

THAT the correspondence having been reviewed be filed:
2023 SUMA Group Benefit Program Renewal Rates
Housing Authority Municipal Share
WCB 2023 Rates

CARRIED

2022-465

6. REPORTS

Councillor Stephan
Councillor Daelick

THAT the following reports be accepted:
LCDBWA - April 25 & July 11 Minutes & Financials
MSMA Forum - November 8
Saskatchewan Health Authority Update

CARRIED

7. ADMINISTRATION

2022-466

7.1 RECREATION

Councillor Bodner
Councillor Leffler

THAT the Recreation Report for November 2022 be accepted.

CARRIED

Recreation Director Michelle Stevenson left the meeting at 8:30pm.

2022-467

7.2 CHIEF ADMINISTRATIVE OFFICER'S REPORT

Councillor Leffler
Councillor Daelick

THAT the Chief Administrative Officer's Report for November 28, 2022 be accepted.

CARRIED

2022-468

7.2.1 SAFE NEEDLE DISPOSAL

Councillor Bay
Councillor Bodner

THAT the Town of Lanigan authorizes Saskatchewan Health Authority to place a Needle Drop Box on the Lanigan Hospital property as part of the Harm Reduction Plan.

CARRIED

2022-469

7.3 ACCOUNTS

Councillor Boyko
Councillor Stephan

THAT the general account cheques numbered #32831 – #32854, Pre-Authorized #1060 - #1094 and Payroll #950 - #954 totaling \$108,441.05 be approved.

CARRIED

8. MAYOR AND COUNCILLOR FORUM

2022-470

8.1 IN CAMERA

Mayor Mycock
Councillor Bay

THAT Council of the Town of Lanigan enter into IN CAMERA at 9:18pm under The Local Authority Freedom of Information and Protection of Privacy Act s.16(1)(b) consultations or deliberations involving officers or employees of the Town of Lanigan.

MEMBERS PRESENT: Councillors Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick, Jason Leffler and James Stephan, and CAO Kelli Timmerman with Mayor Tony Mycock presiding.

Mayor Mycock called a RETURN to OPEN SESSION at 9:45pm.

CARRIED

9. NEW BUSINESS

2022-471

9.1 EXTEND COUNCIL MEETING

Councillor Boyko
Councillor Bodner

THAT this meeting be extended past 10:00pm and continue until the business of the meeting has been completed.

CARRIED

2022-472

9.2 MUNICIPAL REVENUE SHARING GRANT - DECLARATION OF ELIGIBILITY

Councillor Boyko
Councillor Leffler

The Council of the Town of Lanigan confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we authorize Kelli Timmerman, CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

9.3 HALL RENTAL RATES

TABLED

2022-473

9.4 TENANT AGREEMENT RENEWAL

Councillor Stephan
Councillor Daelick

WHEREAS the Town of Lanigan has received notification that a new doctor will be joining our community in January 2023 and will require accommodations;

THAT the Town of Lanigan give 30 days' notice to the current tenant at 12B Maple Place that the lease agreement expiring December 31, 2022 will not be renewed.

CARRIED

2022-474

9.5 SUMA SECTOR MEETING

Councillor Boyko
Councillor Daelick

THAT Mayor Mycock, Councillors Bay and Bodner, and CAO Kelli Timmerman be granted permission to virtually attend the SUMA Sector Meeting on January 31, 2023 at a cost of \$40 plus applicable taxes;

CARRIED

2022-475

9.6 MUNICIPAL LEADERSHIP DEVELOPMENT PROGRAM

Councillor Bodner
Councillor Bay

THAT the CAO Kelli Timmerman be authorized to attend the MLDP - Municipal Economic Development Fundamentals on March 13, 2023 and the Strategic Communications for Municipalities on April 15, 2023 in Saskatoon with expenses to be reimbursed as per policy.

CARRIED

2022-476

9.7 HUMAN RESOURCE MANUAL AMENDMENT

Councillor Leffler
Councillor Bay

THAT the Dress Code and Appearance - Public Works & Utilities Employees section of the Human Resources Manual be amended to add:

- Eligibility for clothing allowance is upon completion of employee probationary period.

CARRIED

2022-477

9.8 YEAR END ACCOUNTS

Councillor Bodner
Councillor Leffler

THAT Council authorize the Mayor and CAO to pay all accounts, not in dispute for year end.

CARRIED

2022-478

9.9 PEST CONTROL OFFICER

Councillor Daelick
Councillor Boyko

THAT Dennis Friend be appointed as Pest Control Officer for the Town of Lanigan for 2023.

CARRIED

2022-479

9.10 MINOR HOCKEY & SKATING CLUB APPRECIATION

Councillor Stephan
Councillor Bay

THAT the Town of Lanigan provide a free cheeseburger and pop to each participant in minor hockey and the skating club in support of Minor Hockey Day and Family Skate Day.

CARRIED

10. AGENDA ADDITIONS

2022-480

11. ADJOURNMENT

Mayor Mycock
Councillor Boyko

THAT this meeting adjourns at 11:20pm.

CARRIED