

Town of Lanigan
Meeting Minutes
December 12, 2022 - Regular Meeting of Council - 07:00 PM

The Regular Meeting of Council was held on Monday, December 12, 2022 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 7:00pm.

PRESENT: Councillors Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick, Jason Leffler and James Stephan and Cheif Administrative Officer Kelli Timmerman with Mayor Tony Mycock presiding.

STAFF: Director of Public Works & Utilities Brandon Uhryn

ABSENT:

2022-481

1. CALL TO ORDER

Mayor Mycock called the meeting to order at 7:00pm.

2022-482

2. AGENDA

Councillor Bodner
Councillor Boyko

THAT the Agenda be adopted as circulated.

CARRIED

3. GOVERNANCE

3.1 LOCAL GOVERNMENT AUTHORITY

2022-483

4. MINUTES

Councillor Daelick
Councillor Bay

THAT the Minutes of the Regular Meeting of Council on November 28, 2022 be approved.

CARRIED

4.1 BUSINESS ARISING FROM THE MINUTES

2022-484

5. CORRESPONDENCE

Councillor Stephan
Councillor Leffler

THAT the correspondence having been reviewed be filed:
SEDA Cluster Local Leader Project
BCL Project Engineer's Report #4

CARRIED

2022-485

6. REPORTS

Councillor Bay
Councillor Leffler

THAT the following reports be accepted:
CATPC Minutes - September 28, 2022
Heritage Minutes - August 9 and November 9, 2022

CARRIED

7. ADMINISTRATION

Director of Public Works & Utilities Brandon Uhryn joined the meeting at 8:40pm.

2022-493

7.1 PUBLIC WORKS & UTILITIES

Councillor Boyko
Councillor Leffler

THAT the Director of Public Works & Utilities' Report for November 2022 be accepted.

CARRIED

Director of Public Works & Utilities Brandon Uhrn left the meeting at 8:55pm.

2022-486

7.2 CHIEF ADMINISTRATIVE OFFICER'S REPORT

Councillor Leffler
Councillor Bodner

THAT the Chief Administrative Officer's Report for December 12, 2022 be accepted.

CARRIED

2022-487

7.3 ACCOUNTS

Councillor Stephan
Mayor Mycock

THAT the general account cheques numbered #32855 – #32913, Pre-Authorized #69 and #1095 - #1097, and Payroll #955 - #965 totaling \$799,940.14 be approved.

CARRIED

2022-488

7.4 FINANCIAL STATEMENTS

Councillor Leffler
Councillor Boyko

THAT the financial statements for November be accepted.
Statement of Financial Activities
Balance Sheet
Bank Reconciliation

CARRIED

8. MAYOR AND COUNCILLOR FORUM

9. NEW BUSINESS

2022-489

9.1 TERM DEPOSIT

Councillor Daelick
Councillor Bay

WHEREAS, the Conexus Credit Union Term Deposit #13 of \$500,000 has expired;
THAT Council direct the CAO to reinvest \$500,000 and any accumulated interest in a 1 year redeemable term deposit at an annual interest rate of 3.78% with the Conexus Credit Union;
AND WHEREAS, the Conexus Credit Union Term Deposit #11 of \$500,000 maturity date is January 16, 2023;
AND THAT Council direct the CAO to reinvest \$500,000 and any accumulated interest in a 2 year non-redeemable term deposit at an annual interest rate of 4.25% with the Conexus Credit Union.

CARRIED

2022-490

9.2 UTILITY ACCOUNTS TO WRITE-OFF

Councillor Bodner
Councillor Daelick

THAT the following utility accounts totalling \$80.08 be written off as bad debt:

Account #	Total
0292 0000	\$29.28
0301 0060	\$7.20
0529 0150	\$43.20

CARRIED

2022-491

9.3 COUNCIL EMAIL ADDRESSES

Councillor Bay
Councillor Leffler

THAT each member of Council shall have a dedicated email address set up by the Town of Lanigan administration to conduct Town business.

CARRIED

9.4 LOGO DEVELOPMENT & DESIGN

TABLED

2022-492

9.5 PUBLIC WORKS SUPERVISOR - LEVEL 1 TRAINING

Councillor Leffler
Councillor Daelick

WHEARAS the Public Works Supervisor (PWS) Level 1 course occurs throughout the Saskatchewan Public Works Association (SPWA) Conference;

THAT the Director of Public Works & Utilities Brandon Uhryn be registered to attend the Public Works Supervisor (PWS) - Level 1 training at a cost of \$1,050.00 plus applicable taxes rather than the Saskatchewan Public Works Association (SPWA) Conference in Saskatoon from February 27 - March 2, 2023 with expenses to be reimbursed as per policy.

CARRIED

2022-494

9.6 IN CAMERA

Mayor Mycock
Councillor Boyko

THAT Council of the Town of Lanigan enter into IN CAMERA at 8:55pm under The Local Authority Freedom of Information and Protection of Privacy Act s.16(1)(b) consultations or deliberations involving officers or employees of the Town of Lanigan.

MEMBERS PRESENT: Councillors Shanon Bay, Marilyn Bodner, Kyle Boyko, Velda Daelick, Jason Leffler and James Stephan, CAO Kelli Timmerman with Mayor Tony Mycock presiding.

Mayor Mycock called a RETURN to OPEN SESSION at 10:15pm.

CARRIED

CAO Kelli Timmerman left the meeting from 9:35pm - 10:15pm.

2022-495

9.6.1 EXTEND COUNCIL MEETING

Councillor Bodner
Councillor Bay

THAT this meeting be extended past 10:00pm and continue until the business of the meeting has been completed.

CARRIED

2022-496

9.6.2 EMPLOYEE REVIEWS

Councillor Daelick
Councillor Stephan

THAT the three month probationary period of the Public Works Labourer I be extended an additional three months;
AND THAT the extended six month probationary period of the Administrative Assistant be further extended an additional three months.

CARRIED

2022-497

9.6.3 SALARY PROPOSAL 2023

Councillor Boyko
Councillor Bay

THAT Council authorizes wage increases, to be effective January 1, 2023, in accordance with the salary schedule as amended and attached to and forming a part of these Minutes.

CARRIED

9.6.4 SUMA GROUP BENEFITS

2022-498

9.6.5 PAYROLL CYCLE

Councillor Stephan
Councillor Bay

THAT effective January 1, 2023, the Town of Lanigan will change the payroll cycle to be bi-weekly.

CARRIED

10. AGENDA ADDITIONS

2022-499

11. ADJOURNMENT

Mayor Mycock
Councillor Boyko

THAT this meeting adjourns at 10:25pm.

CARRIED

Mayor

Chief Administrative Officer

Attachments

 [Salary Proposal 2023 AMENDED](#)