

Town of Lanigan
Meeting Minutes
August 22, 2022 - Regular Meeting of Council - 07:00 PM

The Regular Meeting of Council was held on Monday, August 22nd, 2022 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 7:00pm.

PRESENT: Councillors Marilyn Bodner, Kyle Boyko, Velda Daelick, Jason Leffler and Chief Administrative Officer Kelli Timmerman with Mayor Tony Mycock presiding and Councillor Shanon Bay via videoconference.

ABSENT: Councillor James Stephan

STAFF:

2022-314 **1. CALL TO ORDER**

Mayor Mycock called the meeting to order at 7:00pm.

2022-315 **2. AGENDA**

Councillor Bodner
Councillor Leffler

THAT the Agenda be adopted as circulated.

CARRIED

3. GOVERNANCE

3.1 LA FOIP

2022-316 **4. MINUTES**

Councillor Daelick
Councillor Boyko

THAT the Minutes of the Regular Meeting of Council on August 8, 2022 be approved.

CARRIED

4.1 BUSINESS ARISING FROM THE MINUTES

5. DELEGATIONS

5.1 7:15 PM - HARPREET DHILLON, GLENN COOPER

Harpreet Dhillon and Glenn Cooper joined Council via videoconference at 7:15pm to discuss commercial property development and disconnected from the call at 7:45pm.

2022-317 **6. CORRESPONDENCE**

Councillor Bodner
Councillor Leffler

THAT the correspondence having been reviewed be filed:
SHA - Lanigan Hospital Update

CARRIED

2022-318 **7. REPORTS**

Councillor Boyko
Councillor Bay

THAT the following reports be accepted:
Primary Health Minutes - August 16, 2022

CARRIED

8. ADMINISTRATION

2022-319

8.1 RECREATION

Councillor Daelick
Councillor Leffler

THAT the Recreation Director's Report for August 2022 be accepted.

CARRIED

2022-320

8.1.1 2022-2023 ARENA CARETAKER AGREEMENT

Councillor Daelick
Councillor Leffler

THAT the Mayor and CAO ratify the Arena Contract for 2022-23 at \$6200/month plus GST with the term of the contract being October 16, 2022 to March 31, 2023.

CARRIED

2022-321

8.1.2 NATURAL INFRASTRUCTURE FUND - SMALL PROJECTS STREAM

Councillor Leffler
Councillor Bodner

THAT the Town of Lanigan supports the grant application for Natural Infrastructure Fund - Small Projects Stream of up to \$100,000 with the understanding that, if approved, 20% of the project costs must be funded by the municipality.

CARRIED

2022-322

8.2 CHIEF ADMINISTRATIVE OFFICER'S REPORT

Councillor Boyko
Councillor Bodner

THAT the Chief Administrative Officer's Report for August 22, 2022 be accepted.

CARRIED

2022-323

8.3 ACCOUNTS

Councillor Leffler
Councillor Bay

THAT the general account cheques numbered #32552 – #32580 and Payroll #880 - #884 totaling \$293,881.61 be approved.

CARRIED

2022-324

8.4 FINANCIAL STATEMENTS

Councillor Boyko
Councillor Daelick

THAT the financial statements for July 2022 be accepted.
Statement of Financial Activities
Balance Sheet
Bank Reconciliation

CARRIED

9. MAYOR AND COUNCILLOR FORUM

10. NEW BUSINESS

10.1 OFFER TO PURCHASE - PARCEL AA PLAN 102073159

Councillor Boyko
Councillor Leffler

THAT the Town of Lanigan enter into a sales agreement with 2404570 Alberta Ltd. under the following terms and conditions:

- The Town of Lanigan (Vendor) agrees to sell Parcel AA Plan 102073159 to 2404570 Alberta Ltd. (Purchaser) for the purchase price of \$40,400.00 + GST;
- The Purchaser agrees to pay a deposit of \$5,000.00 upon acceptance of this agreement and should the Purchaser cancel this agreement or fail to meet the terms and conditions, the agreement shall be null and void and the deposit shall be forfeited to the Vendor;
- The Purchaser agrees to begin construction by June 30, 2023 and shall obtain approved development and building permits from the Vendor prior to the start of construction;
- The Purchaser shall be responsible for all transfer fees, utility services and costs, and installation of culverts and approaches;
- This agreement shall not be transferred to a third party without the express written consent of the Vendor;
- Upon full payment and satisfaction of these terms and conditions, the land title shall be transferred to the Purchaser;

AND THAT the Town of Lanigan's Economic Development Tax Incentive Policy of 100% exemption on land and improvements shall apply to this property throughout construction and for three years beginning on January 1, 2024, or the first day the business is open to the public, whichever occurs first.

CARRIED

10.2 OFFER TO PURCHASE - PARCEL BB PLAN 102073159

Councillor Daelick
Councillor Bodner

THAT the Town of Lanigan enter into a sales agreement with 2404570 Alberta Ltd. under the following terms and conditions:

- The Town of Lanigan (Vendor) agrees to sell Parcel BB Plan 102073159 to 2404570 Alberta Ltd. (Purchaser) for the purchase price of \$23,979.00 + GST;
- The Purchaser agrees to pay a deposit of \$3,000.00 upon acceptance of this agreement and should the Purchaser cancel this agreement or fail to meet the terms and conditions, the agreement shall be null and void and the deposit shall be forfeited to the Vendor;
- The Purchaser agrees to begin construction by June 30, 2023 and shall obtain approved development and building permits from the Vendor prior to the start of construction;
- The Purchaser shall be responsible for all transfer fees, utility services and costs, and installation of culverts and approaches;
- This agreement shall not be transferred to a third party without the express written consent of the Vendor;
- Upon full payment and satisfaction of these terms and conditions, the land title shall be transferred to the Purchaser;

AND THAT the Town of Lanigan's Economic Development Tax Incentive Policy of 100% exemption on land and improvements shall apply to this property throughout construction and for three years beginning on January 1, 2024, or the first day the business is open to the public, whichever occurs first.

CARRIED

2022-327

10.3 SALE BY TENDER

Councillor Bay
Councillor Boyko

THAT the Town of Lanigan offer Lot 38 Block 102 Plan 66H07698 (28 Folley Crescent) for sale by sealed tender until September 19th, 2022 at 4:00pm;

AND THAT highest, or any tender, not necessarily accepted.

CARRIED

2022-328

10.4 2021 AUDITED FINANCIAL STATEMENT DRAFT

Councillor Daelick
Councillor Boyko

THAT the Draft 2021 Audited Financial Statement be approved as submitted by Grant Thornton, LLP.

CARRIED

2022-329

10.5 MUNICIPAL OPERATIONS

Mayor Mycock
Councillor Boyko

THAT the Town of Lanigan confirms there have been no events or transactions that have occurred since January 1, 2022 that could have a significant impact on municipal operations or a significant effect on these financial statements going forward.

CARRIED

2022-330

10.6 2022 WATERWORKS INFORMATION, RATE POLICY AND CAPITAL INVESTMENT STRATEGY

Councillor Bodner
Councillor Bay

THAT the 2022 Waterworks Information, Rate Policy and Capital Investment Strategy be approved.

CARRIED

2022-331

10.7 REACT AUTOMATED CURBSIDE AGREEMENT

Councillor Boyko
Councillor Leffler

THAT the Town of Lanigan enter into an agreement with REACT Waste Management to commence the Automated Curbside Waste Collection Program.

CARRIED

2022-332

10.8 2022 SARP CONFERENCE

Councillor Daelick
Councillor Bodner

THAT Michelle Stevenson, Recreation Director, be granted permission to attend the Saskatchewan Association of Recreation Professionals Conference from September 19 - 21, 2022 in Saskatoon with expenses to be reimbursed as per policy.

CARRIED

2022-333

10.9 MUNISOFT CONFERENCE 2022

Councillor Leffler
Councillor Daelick

THAT Kelli Timmerman, CAO, be granted permission to attend the 2022 Munisoft Conference on September 13 - 15, 2022 in Regina with expenses to be reimbursed as per policy.

CARRIED

2022-334

10.10 SPWA - RURAL ROADS WORKSHOP

Councillor Boyko
Councillor Leffler

THAT Brandon Uhryn, Director of Public Works and Utilities, be granted permission to attend the Saskatchewan Public Works Association Rural Roads Workshop on October 5, 2022 in Saskatoon with expenses to be reimbursed as per policy.

CARRIED

2022-335

10.11 UNTIDY & UNSIGHTLY

Councillor Daelick
Councillor Bodner

THAT the following property be declared Untidy & Unsightly:
Lots 13-15 Blk 07 Plan N2837 Overgrown grass & weeds

CARRIED

2022-336

10.12 STREET CLOSURE REQUEST

Councillor Leffler
Councillor Bay

THAT Mayo Street from Ulster Avenue to Connaught Avenue be closed temporarily on August 27, 2022 from 2:00pm - 7:00pm and August 28 from 9:00am - 3:00pm to accommodate the Christian Fellowship Church's 50th Anniversary Celebration.

CARRIED

11. AGENDA ADDITIONS

2022-337

12. ADJOURNMENT

Mayor Mycock
Councillor Bodner

THAT this meeting adjourns at 9:56pm.

CARRIED

Mayor

Chief Administrative Officer