

Town of Lanigan
Meeting Minutes
September 13, 2021 - Regular Meeting of Council - 07:00 PM

The Regular Meeting of Council was held on Monday, September 13, 2021 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 7:00pm.

PRESENT: Councillors Marilyn Bodner, Velda Daelick, Paul Mamer, Wendy Mehrer, James Stephan and Chief Administrative Officer Kelli Timmerman with Mayor Tony Mycock presiding.

STAFF: Director of Public Works & Utilities Brandon Uhyrn

ABSENT: Councillor Kyle Boyko

2021-293 **1. CALL TO ORDER**

Mayor Mycock called the meeting to order at 7:00pm.

2021-294 **2. AGENDA**

Councillor Bodner
Councillor Daelick

THAT the Agenda be adopted as circulated.

CARRIED

2021-295 **3. MINUTES**

Councillor Mamer
Councillor Stephan

THAT the Minutes of the Regular Meeting of Council on August 23, 2021 be approved.

CARRIED

3.1 BUSINESS ARISING FROM THE MINUTES

4. ADMINISTRATION

2021-296 **4.1 PUBLIC WORKS & UTILITIES**

Councillor Mehrer
Councillor Mamer

THAT the Director of Public Works & Utilities' Report for August 2021 be accepted.

CARRIED

Director of Public Works Brandon Uhyrn left the meeting at 7:25pm.

2021-297 **4.1.1 IN CAMERA**

Mayor Mycock
Councillor Bodner

THAT Council of the Town of Lanigan enter into IN CAMERA at 7:30pm under The Local Authority Freedom of Information and Protection of Privacy Act s.16(1)(b) consultations or deliberations involving officers or employees of the Town of Lanigan.

MEMBERS PRESENT: Councillors Marilyn Bodner, Velda Daelick, Paul Mamer, Wendy Mehrer and James Stephan and CAO Kelli Timmerman with Mayor Tony Mycock presiding.

Mayor Mycock called a RETURN to OPEN SESSION at 7:40pm.

CARRIED

2021-298

4.1.1.1 CODE OF CONDUCT VIOLATION

Councillor Stephan
Councillor Mehrer

THAT due to the violation of Section 5 of the Code of Conduct Policy, Council directs the CAO to proceed to "Final Notice" in accordance with the Discipline Procedure, issuing a three-day suspension without pay to the employee who committed the infraction.

CARRIED

2021-299

4.2 CHIEF ADMINISTRATIVE OFFICER'S REPORT

Councillor Bodner
Councillor Stephan

THAT the Chief Administrative Officer's Report for September 13, 2021 be accepted.

CARRIED

2021-300

4.3 ACCOUNTS

Councillor Mehrer
Councillor Mamer

THAT the general account cheques numbered #31662 – #31707, Pre-Authorized #44 and Payroll #641 - #665 totaling \$354,145.73 be approved.

CARRIED

2021-301

5. CORRESPONDENCE

Councillor Daelick
Councillor Bodner

THAT the correspondence having been reviewed be filed:
Saskatchewan 4-H Foundation
Canada Community-Building Fund (formerly Gas Tax Fund)
City of Humboldt - MSMA
Stantec - Highway 16 Passing Lanes Project Information

CARRIED

6. MAYOR AND COUNCILLOR FORUM

7. UNFINISHED BUSINESS

2021-302

7.1 WATER & SEWER ADJUSTMENT REQUEST

Councillor Mehrer
Councillor Mamer

THAT in accordance with the Water & Sewer Adjustment Policy, Council decrease the utility billing of 1820 Downing Drive in the amount of \$147.18 for the billing periods of May - August 2021 due to unexplained consumption.

CARRIED

2021-303

7.2 DECORATIVE POLE LIGHTING

Councillor Bodner
Councillor Stephan

THAT Council authorizes the Chief Administrative Officer to proceed with ordering decorative street pole lighting from Classic Displays.

CARRIED

8. NEW BUSINESS

2021-304

8.1 PERSONNEL COMMITTEE EMPLOYMENT RECOMMENDATIONS

Councillor Daelick
Councillor Mamer

THAT Michelle Stevenson be offered employment with the Town of Lanigan as per the recommendations of the Personnel Committee Report attached to and forming a part of these minutes.

CARRIED

2021-305

8.2 REQUEST FOR PROPOSAL - DESIGN/BUILD OF SWIMMING POOL

Councillor Stephan
Councillor Mehrer

THAT a Request for Proposal be posted on SaskTenders for the design, supply and installation of the new swimming pool and associated features and equipment. Sealed tenders shall be received until October 8, 2021 at 2:00pm local time.

CARRIED

2021-306

8.3 MUNICIPAL LEADERSHIP DEVELOPMENT PROGRAM TRAINING OPPORTUNITIES

Councillor Daelick
Councillor Mamer

THAT Tony Mycock, Mayor and Kelli Timmerman, CAO be registered to virtually attend the MLDP Strategic and Financial Planning for Municipalities Training Course on October 27, 2021 at a cost of \$145 plus GST.

CARRIED

2021-307

8.4 SGI PROVINCIAL TRAFFIC SAFETY FUND GRANT

Councillor Bodner
Councillor Mamer

THAT the Town of Lanigan submit an application to the SGI Provincial Traffic Safety Fund Grant for the purchase of LED street lights and surface improvements to the existing asphalt pathway along Downing Drive.

CARRIED

8.5 AUTHORIZATION TO UNDERTAKE ACTION

TABLED

8.6 NATIONAL DAY FOR TRUTH AND RECONCILIATION - SEPTEMBER 30

8.7 CRITICAL ILLNESS COVERAGE BENEFIT

2021-308

8.8 SEWER LINE BLOCKAGE - TREE ROOTS

Councillor Mamer
Mayor Mycock

THAT the Town of Lanigan recognizes the location of the sewer line blockage at 76 Main Street to be the responsibility of the Town and agrees to pay the submitted invoice for having the tree roots cleared from the line.

CARRIED

2021-309

8.9 OFFICE CARETAKER AGREEMENT

Councillor Daelick
Councillor Mehrer

THAT Council authorizes the Mayor and CAO to enter into an agreement to provide Town Office Caretaking Services with Rebecca Uhryn in accordance with the terms and conditions of the agreement attached to and forming a part of these minutes.

CARRIED

9. AGENDA ADDITIONS

2021-310

10. ADJOURNMENT

Councillor Daelick

THAT this meeting adjourns at 9:55pm.

Mayor

Chief Administrative Officer

Attachments

 [Personnel Committee Report](#)

 [Office Caretaker Agreement](#)