

Town of Lanigan
Meeting Minutes
April 12, 2021 - Regular Meeting of Council - 07:00 PM

The Regular Meeting of Council was held on Monday, April 12, 2021 in the Town Council Chambers at 110 Main Street, Lanigan, SK commencing at 7:00pm.

PRESENT: Councillors Marilyn Bodner, Kyle Boyko, Velda Daelick, Paul Mamer, Wendy Mehrer, James Stephan and Chief Administrative Officer Kelli Timmerman with Mayor Tony Mycock presiding.

STAFF: Director of Public Works & Utilities Brandon Uhyrn

ABSENT:

2021-112 **1. CALL TO ORDER**

Mayor Mycock called the meeting to order at 7:00pm.

2021-113 **2. AGENDA**

Councillor Stephan
Councillor Daelick

THAT the Agenda be adopted as circulated.

CARRIED

2021-114 **3. MINUTES**

Councillor Mamer
Councillor Boyko

THAT the Minutes of the Regular Meeting of Council on March 22, 2021 be approved.

CARRIED

3.1 BUSINESS ARISING FROM THE MINUTES

2021-115 **4. REPORTS**

Councillor Daelick
Councillor Bodner

THAT the following reports be accepted:
LCDBWA - Minutes of February 9, 2021
- Reservoir Proposal

CARRIED

5. ADMINISTRATION

2021-116 **5.1 PUBLIC WORKS & UTILITIES**

Councillor Mehrer
Councillor Boyko

THAT the Director of Public Works & Utilities' Report for March 2021 be accepted.

CARRIED

Director of Public Works & Utilities Brandon Uhyrn left the meeting at 7:40pm.

2021-117

5.2 CHIEF ADMINISTRATIVE OFFICER'S REPORT

Councillor Stephan
Councillor Mamer

THAT the Chief Administrative Officer's Report for April 12, 2021 be accepted.

CARRIED

2021-118

5.3 ACCOUNTS

Councillor Bodner
Councillor Mehrer

THAT the general account cheques numbered #31280 – #31326, Pre-Authorized #39 and Payroll #513 - #522 totaling \$139,347.49 be approved.

CARRIED

2021-119

6. CORRESPONDENCE

Councillor Mehrer
Councillor Mamer

THAT the correspondence having been reviewed be filed:
2021 Education Property Tax Mill Rates
MSMA - MidSask RAMS Approval
Potash Tax Sharing 2021
Sask Energy Natural Gas Line Inspection
Whitetail Road - Speeding Concerns
50 Howard Crescent Concern

CARRIED

7. MAYOR AND COUNCILLOR FORUM

8. UNFINISHED BUSINESS

2021-120

8.1 SHA EMERGENCY SERVICES

Councillor Bodner
Councillor Mamer

THAT a letter be sent to the Saskatchewan Health Authority requesting clarification regarding the status of opening the Emergency Services at the Lanigan Hospital with copies forwarded to:

- Hon. Donna Harpauer, MLA
- Hon. Paul Merriman, Minister of Health
- Hon. Everett Hindley, Minister of Mental Health & Addictions, Senior, Rural & Remote Health;

AND THAT the letter be circulated to surrounding Rural Municipalities encouraging them to send similar correspondence to Saskatchewan Health Authority.

CARRIED

9. NEW BUSINESS

Councillor Kyle Boyko declared a conflict of interest regarding 9.1 25 Birch Place Permit Request and left Council Chambers from 8:45pm - 8:50pm during which time Council passed Resolution #2021-121.

- 2021-121 **9.1 25 BIRCH PLACE PERMIT REQUEST**
- Councillor Daelick
Councillor Bodner
- THAT the Council authorize the extension of an existing garage permit until Spring 2022 to 25 Birch Place.
- CARRIED
- 2021-122 **9.2 DEVELOPMENT PERMIT**
- Councillor Boyko
Councillor Stephan
- THAT the Development Permit for Block H Plan 65H08200 be approved subject to all Bylaws, Codes and Regulations being met.
- CARRIED
- 2021-123 **9.3 QA-QC FOR WATERWORKS 2021**
- Councillor Daelick
Mayor Mycock
- THAT the Quality Assurance & Quality Control for Waterworks 2021 be approved as presented and be attached to and form a part of the Minutes.
- CARRIED
- 2021-124 **9.4 WATERWORKS EMERGENCY PLAN**
- Councillor Mehrer
Councillor Boyko
- THAT the Waterworks Emergency Plan be approved as presented and be attached to and form a part of the Minutes.
- CARRIED
- 2021-125 **9.5 SEWAGE DISPOSAL AGREEMENT**
- Councillor Mamer
Councillor Stephan
- THAT the Town of Lanigan enter into an agreement with KDM Constructors Ltd. regarding emergency disposal of effluent from BHP Discovery Lodge Camp.
- CARRIED
- 2021-126 **9.6 INFRASTRUCTURE INVESTMENT PLAN**
- Councillor Daelick
Councillor Mamer
- THAT an Infrastructure Investment Plan be submitted to the Gas Tax Fund for Sewage Pumping Station No. 2 Building Upgrade and Grinder Installation at an estimated amount of \$732,000.
- CARRIED

- 2021-127 **9.7 TAX ENFORCEMENT - REQUEST FOR REGISTRAR TO ISSUE TITLE**
- Mayor Mycock
Councillor Stephan
- THAT under Section 26.1 of *The Tax Enforcement Act*, Council authorize the CAO to apply to the Registrar to issue the title for Lots 9 & 10 Block 7 Plan N2837.
- CARRIED
- 2021-128 **9.8 OPERATOR RESIGNATION**
- Councillor Mehrer
Councillor Boyko
- THAT Council accept the resignation of Mike Senga for reason of retirement effective June 30, 2021;
- AND THAT Council recognize Mike Senga's 35 years of dedication to the Town of Lanigan and show appreciation with a \$1,000 cash gift.
- CARRIED
- 2021-129 **9.9 PUBLIC WORKS SEASONAL STAFF**
- Councillor Mehrer
Councillor Boyko
- THAT the Town of Lanigan advertise to hire two Seasonal Public Works Labourers from May 1 - October 31, 2021;
- AND THAT the Personnel Committee and the Director of Public Works & Utilities be granted permission to hire from the applications received.
- CARRIED
- 2021-130 **9.10 ASSISTANT DIRECTOR OF PUBLIC WORKS & UTILITIES**
- Councillor Daelick
Councillor Stephan
- THAT the Assistant Director Public Works & Utilities job description be accepted as presented and inserted in the Human Resources Manual;
- AND THAT the Personnel Committee be granted permission to hire an Assistant Director Public Works & Utilities.
- CARRIED
- 2021-131 **9.11 RECREATION & COMMUNITY DEVELOPMENT FACILITATOR RESIGNATION**
- Councillor Mehrer
Councillor Boyko
- THAT Council accept the resignation of Morley Sowa, Recreation & Community Development Facilitator, effective March 29, 2021.
- CARRIED

2021-132

9.12 OFFICE ASSISTANT

Councillor Boyko
Mayor Mycock

THAT the Office Assistant job description be accepted as presented and inserted in the Human Resources Manual;

AND THAT the Personnel Committee be granted permission to hire an Office Assistant.

CARRIED

2021-133

9.13 EXTEND COUNCIL MEETING

Councillor Bodner
Councillor Mehrer

THAT this meeting be extended past 10:00pm and continue until the business of the meeting has been completed.

CARRIED

2021-134

9.14 POOL STAFF WAGES

Councillor Daelick
Councillor Stephan

THAT Pool Staff wages be set as follows for 2021:

	1st Year	2nd Year	3rd Year	4th Year	5th Year	6th Year
Level 1: Bronze Cross & First Aid/CPR	\$13.00	\$13.25	\$13.75	\$14.00	\$14.00	\$14.00
Level 2: WSI or NLA or RC Lifeguard	\$13.25	\$13.75	\$14.25	\$14.75	\$15.25	\$15.75
Level 3: NLA or RC Lifeguard & WSI	\$13.75	\$14.25	\$14.75	\$15.25	\$15.75	\$16.25
Level 4: Level 2 & LSI	\$14.25	\$14.75	\$15.25	\$15.75	\$16.25	\$16.75
Level 5: Manager	\$20.50	\$21.00	\$21.50	\$22.00	\$22.50	\$23.00

*When the pool manager is absent a head guard will be assigned and they will get \$1.00/hr premium for that shift.

**When no pool manager is hired, all senior guards will be paid \$.50/hr more to share the extra responsibilities.

Definitions:

WSI - Water Safety Instructor

NLA - National Lifesaving Award

RC Lifeguard - Red Cross Lifeguard

LSI - Lifesaving Instructor

Head Guard - A guard that is assigned to be in charge in the absence of the manager

Manager - The person that is hired as manager

CARRIED

2021-135

9.15 POOL STAFF APPLICATIONS

Councillor Mamer
Councillor Bodner

THAT the following candidates be offered employment at the Swimming Pool and that wages shall be paid according to the salary schedule:

Samara Stenson - Manager
Karli Craven - Guard
Madison Krieger - Guard
Amber Knudsen - Guard

CARRIED

2021-136

9.16 OUT OF SCOPE POOL STAFF

Councillor Mehrer
Councillor Daelick

THAT Nicole Haeusler be offered a part-time position as Assistant Manager at the Swimming Pool for the 2021 season at an hourly rate agreed upon with the CAO.

CARRIED

10. AGENDA ADDITIONS

2021-037

11. ADJOURNMENT

Councillor Daelick

THAT this meeting adjourns at 10:38pm.

Attachments

 [Waterworks Emergency Response Plan - TofL-epb241b - 2021](#)

 [QA-QC for Waterworks 2021](#)