

Town of Lanigan
Meeting Minutes
March 23, 2020 - Regular Meeting of Council - 07:00 PM

The Regular Meeting of Council was held on Monday, March 23, 2020 in the Town Council Chambers commencing at 7:00 PM.

PRESENT VIA ELECTRONIC MEANS: Councillors Colette Baker, Marilyn Bodner, Velda Daelick, Wendy Mehrer, Tony Mycock with Mayor Andrew Cebryk presiding.

PRESENT: Administrator Jennifer Thompson.

STAFF: NONE.

ABSENT: Councillor Paul Mamer.

2020-099

1. CALL TO ORDER

Mayor Cebryk called the meeting to order at 7:00 P.M.

2020-100

2. AGENDA

Councillor Bodner
Councillor Mycock

THAT the Agenda be adopted as CIRCULATED.

CARRIED

3. MINUTES

2020-101

3.1 MINUTES OF REGULAR MEETING

Councillor Daelick
Councillor Baker

THAT the Minutes of the Regular Meeting of Council on March 10, 2020 be APPROVED.

CARRIED

2020-102

3.2 MINUTES OF SPECIAL MEETING

Councillor Mycock
Councillor Bodner

THAT the Minutes of the Special Meeting of Council on March 13, 2020 be APPROVED.

CARRIED

3.3 BUSINESS ARISING FROM THE MINUTES

4. DELEGATIONS: NONE.

5. PROCLAMATIONS

6. REPORTS: NONE.

7. ADMINISTRATION

2020-103

7.1 RECREATION & COMMUNITY DEVELOPMENT

Councillor Mehrer
Councillor Mycock

THAT the Recreation & Community Development Report be RECEIVED.

CARRIED

2020-104

7.2 ADMINISTRATOR REPORT

Councillor Mycock
Councillor Bodner

THAT the Administrator/CAO Report be RECEIVED.

CARRIED

2020-105

7.3 ACCOUNTS

Councillor Mehrer
Councillor Mycock

THAT the general account cheques numbered 30389 - 30421 AND
Payroll 252 - 259 totaling \$28,855.15 be APPROVED.

CARRIED

2020-106

7.4 FINANCIAL STATEMENTS

Councillor Mycock
Councillor Daelick

THAT the financial statements for February 2020 be ACCEPTED.
Statement of Financial Activities
Balance Sheet
Bank Reconciliation

CARRIED

2020-107

8. CORRESPONDENCE

Councillor Bodner
Councillor Mehrer

THAT the correspondence having been reviewed be filed:
Gov't of Sask - New Deal Gas Tax
Fund
Gov't of Sask - Education Mill
Rates

CARRIED

9. MAYOR AND COUNCILLOR FORUM

2020-108

9.1 PRESS RELEASE

Councillor Mycock
Mayor Cebryk

THAT a press release regarding COVID-19 pandemic be circulated
throughout the community by mail drop, website and facebook post and
signs throughout the community providing information on flattening the
curve.

CARRIED

10. UNFINISHED BUSINESS

11. NEW BUSINESS

2020-109

11.1 MSMA

Councillor Daelick
Councillor Mehrer

THAT the Mayor and CAO be AUTHORIZED to execute the following documents in accordance with Bylaw 2/2019 A Bylaw of the Town of Lanigan to Enter Into An Agreement to Establish a Planning District submitted documents:

MSMA Incorporation as Non-Profit Organization Bylaw
Mid-Sask Planning District Agreement
Rules of Procedure for the MSMA Region v.3.0.

CARRIED

2020-110

11.2 SCHOOL LIFT STATION PUMP & GENSET

Councillor Mycock
Councillor Bodner

THAT the Town of Lanigan AUTHORIZE the purchase of a Flygt 3127 pump, transfer switch and refurbished generator as quoted by TSL Mechanical Inc. as an emergent purchase due to the repair and maintenance of the back up pump obsolescence at an estimated cost of \$105,600.

CARRIED

2020-111

11.3 2020 WATER SYSTEM ASSESSMENT

Councillor Mehrer
Councillor Mycock

THAT the 2020 Water System Assessment submitted by BCL Engineering Ltd be APPROVED subject to approval from the Water Security Agency.

CARRIED

2020-112

11.4 GAS TAX FUNDS - INFRASTRUCTURE INVESTMENT PLAN

Councillor Bodner
Councillor Daelick

THAT an Infrastructure Investment Plan be submitted to the Gas Tax Fund for replacement of the back up pump and genset installation in Sewage Pumping Station No. 2 at an estimated amount of \$105,600 as the back up pump is obsolete replacement is emergent for backup pumping at Sewage Pumping Station No. 2.

CARRIED

2020-113

11.5 PRE-AUTHORIZED DEBIT

Mayor Cebryk
Councillor Mycock

THAT the Town of Lanigan offer Pre-authorized Debit payments for amounts owing to the municipality through the Munisoft extension at a cost of \$974.00 plus applicable taxes.

CARRIED

2020-114

11.6 MINOR BALL FEES

Councillor Daelick
Councillor Baker

THAT fees for the Gordon Greve Sportsground minor ball/softball be set at \$10 per registered player.

CARRIED

2020-115

11.7 PERMIT TO OPERATE A SEWAGE WORKS

Councillor Mycock
Councillor Mehrer

THAT the Town of Lanigan ACCEPT the draft Permit to Operate a Sewage Works as accurate for our sewage works.

CARRIED

2020-116

11.8 BUDGET

Councillor Mehrer
Councillor Mycock

THAT the 2020 Budget be ACCEPTED as presented and be attached to and form a part of these minutes.

CARRIED

2020-117

11.9 MILL RATE

Councillor Bodner
Councillor Daelick

THAT the Mill Rate be APPROVED at 5.78 mills.

CARRIED

2020-118

11.10 UTILITY COLLECTION & DISCONNECTION SUSPENDED

Councillor Mycock
Councillor Baker

THAT effective March 23, 2020, the Town of Lanigan is suspending active collections and will defer disconnecting customers for non-payment. These actions are being taken to provide relief to customers who may be affected by COVID-19 until June 30, 2020 where all arrears must be paid AND THAT affected residents and businesses are expected to call and make payment arrangements AND THAT where town personnel are unable to shut service off at curb when requested, the request will be processed the date the Town of Lanigan is notified of the request to discontinue service.

CARRIED

2020-119

11.11 REQUEST FOR INTEREST RELIEF ON TAX ARREARS

Councillor Daelick
Councillor Mycock

THAT the property owner of Lots 7-10 Block 2 Plan N2837 be notified that the interest is not able to be waived on outstanding tax arrears.

CARRIED

2020-120

11.12 INVESTING IN CANADA INFRASTRUCTURE PROGRAM

Mayor Cebryk
Councillor Bodner

THAT application be made to the Investing in Canada Infrastructure Program - Green Infrastructure Stream for the Deep Utility Upgrades and Lift Station Renewal with an estimated cost of \$3,575,000.

CARRIED

12. AGENDA ADDITIONS

2020-121

12.1 LIBRARY WAGES

Mayor Cebryk
Councillor Mehrer

THAT upon guidelines from the Province of Saskatchewan to close libraries, the Wheatland, Lanigan Library part-time staff shall be paid until March 31, 2020 AND a Record of Employment issued.

CARRIED

2020-122

13. ADJOURNMENT

Councillor Daelick

THAT this meeting adjourns at 8:47 P.M.

Mayor

Town Administrator