

Town of Lanigan
Meeting Minutes
April 13, 2020 - Regular Meeting of Council - 07:00 PM

The Regular Meeting of Council was held on Monday, April 13, 2020 in the Town Council Chambers commencing at 7:00 PM.

PRESENT VIA ELECTRONIC MEANS: Councillors Colette Baker, Marilyn Bodner, Velda Daelick, Paul Mamer, Wendy Mehrer AND Tony Mycock with Mayor Andrew Cebryk presiding.

PRESENT: Administrator Jennifer Thompson.

STAFF (VIA ELECTRONIC MEANS): Director of Public Works & Utilities Brandon Uhryn

ABSENT: NONE.

2020-131 **1. CALL TO ORDER**

Mayor Cebryk called the meeting to order at 6:54 P.M.

2020-132 **2. AGENDA**

Councillor Bodner
Councillor Mamer

THAT the Agenda be adopted as CIRCULATED.

CARRIED

3. MINUTES

2020-133 **3.1 MINUTES OF REGULAR MEETING**

Councillor Mycock
Councillor Mehrer

THAT the Minutes of the Regular Meeting of Council on March 23, 2020 be APPROVED.

CARRIED

2020-134 **3.1.1 MINUTES OF SPECIAL MEETING**

Councillor Baker
Councillor Daelick

THAT the Minutes of the Special Meeting of Council on March 31, 2020 be APPROVED.

CARRIED

3.2 BUSINESS ARISING FROM THE MINUTES

4. DELEGATIONS: NONE.

5. PROCLAMATIONS

2020-135 **6. REPORTS**

Councillor Bodner
Councillor Daelick

THAT the following reports be ACCEPTED:
MSMA Meeting Minutes of January 6, 2020
MSMA Meeting Minutes of March 5, 2020

CARRIED

7. ADMINISTRATION

2020-136

7.1 PUBLIC WORKS AND UTILITIES REPORT

Councillor Mamer
Councillor Mycock

THAT the Publicworks & Utilities report for the month of March 2020 be RECEIVED.

CARRIED

2020-137

7.2 ADMINISTRATOR REPORT

Councillor Mehrer
Councillor Mamer

THAT the Administrator/CAO Report be RECEIVED.

CARRIED

2020-138

7.3 ACCOUNTS

Councillor Bodner
Councillor Mycock

THAT the general account cheques numbered 30422 -30473, Pre-authorized 27 -27 AND Payroll 260 - 278 totaling \$126,384.93 be APPROVED.

CARRIED

7.4 POLICY

2020-139

7.4.1 ACCIDENT/INCIDENT REPORTING AND INVESTIGATION

Councillor Mycock
Councillor Mehrer

THAT Policy 3-5 Accident/Incident Reporting and Investigation be APPROVED as presented and be attached to and form a part of these minutes.

CARRIED

2020-140

7.4.2 SCHOOL LIFT STATION POWER OUTAGE PLAN

Councillor Bodner
Councillor Mamer

THAT Policy 3-6 School Lift Station Power Outage Plan be APPROVED as presented and be attached to and form a part of these minutes.

CARRIED

2020-141

8. CORRESPONDENCE

Councillor Mehrer
Councillor Mycock

THAT the correspondence having been reviewed be filed:
Potash Tax Sharing 2020
CATPC AGM Cancellation
Memo from Saskatchewan Construction Association

CARRIED

9. MAYOR AND COUNCILLOR FORUM

10. UNFINISHED BUSINESS

11. NEW BUSINESS

2020-142

11.1 2019 AUDITED FINANCIAL STATEMENT DRAFT

Mayor Cebryk
Councillor Mamer

THAT the 2019 Audited Financial Statement Draft be APPROVED as submitted by Grant Thornton, LLP

CARRIED

2020-143

11.2 MUNICIPAL OPERATIONS

Councillor Mamer
Councillor Bodner

THAT the Town of Lanigan CONFIRMS there have been no subsequent events that have occurred since January 1, 2020 that could have a significant impact on municipal operations going forward AND THAT could have a significant effect on these financial statements approved.

CARRIED

11.3 INVESTING IN CANADA INFRASTRUCTURE PROGRAM

2020-144

11.3.1 GREEN INFRASTRUCTURE STREAM

Councillor Bodner
Councillor Mycock

THAT the Town of Lanigan support the application for an Investing in Canada Infrastructure Program (ICIP) grant for Deep Utility Upgrades and Lift Station Renewal and Council agrees to meet legislated standards, to meet the terms and conditions of the ICIP program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the project, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the federal Impact Assessment Act and The Environmental Assessment Act (Saskatchewan) with an estimated cost of \$3,575,000.

CARRIED

2020-145

11.3.2 COMMUNITY, CULTURE, & RECREATION STREAM

Councillor Daelick
Councillor Mycock

THAT the Town of Lanigan support the application for an Investing in Canada Infrastructure Program (ICIP) grant for Lanigan & District Waterpark project AND THAT Council agrees to meet legislated standards, to meet the terms and conditions of the ICIP program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the project, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the federal Impact Assessment Act and The Environmental Assessment Act (Saskatchewan) with an estimated cost of \$2,400,000.

CARRIED

2020-146

11.4 WATERWORKS EMERGENCY PLAN

Councillor Mehrer
Councillor Baker

THAT the Waterworks Emergency Plan be ACCEPTED as presented and form a part of these minutes.

CARRIED

2020-147

11.5 QUALITY ASSURANCE & QUALITY CONTROL FOR WATERWORKS 2020

Councillor Mamer
Councillor Daelick

THAT the Quality Assurance & Quality Control for Waterworks 2020 be APPROVED and be attached to and form a part of these minutes.

CARRIED

11.6 EMERGENCY OPERATIONAL ASSISTANCE AGREEMENT

2020-148

11.6.1 EMERGENCY OPERATIONAL ASSISTANCE AGREEMENT - RM OF USBORNE

Councillor Daelick
Councillor Mehrer

THAT the Mayor and CAO be AUTHORIZED to sign the Emergency Operation Assistance Agreement with the RM Of Usborne #310.

CARRIED

2020-149

11.6.2 EMERGENCY OPERATIONAL ASSISTANCE AGREEMENT - VILLAGE OF DRAKE

Councillor Mamer
Councillor Mycock

THAT the Mayor and CAO be AUTHORIZED to sign the Emergency Operation Assistance Agreement with the Village of Drake.

CARRIED

2020-150

11.7 MUTUAL AID AGREEMENT FOR WATER & WASTEWATER SERVICES

Councillor Baker
Councillor Mehrer

THAT the Mayor and CAO be AUTHORIZED to enter into an agreement with the Town of Watrous to provide mutual aid to maintain proper oversight of drinking water systems and wastewater systems.

CARRIED

2020-151

11.8 HALL JANITORIAL CONTRACT

Councillor Mycock
Councillor Daelick

THAT notice be provided regarding the Town Hall Caretaking Services that services will be suspended until all public facilities are able to open AND THAT the suspension shall be effective April 30, 2020.

CARRIED

12. AGENDA ADDITIONS

12.1 CANCEL COUNCIL MEETING

2020-152

13. ADJOURNMENT

Councillor Daelick

THAT this meeting adjourns at 8:24 P.M.

Mayor

Town Administrator

Attachments

 [QA-QC for Waterworks 2020](#)

 [Waterworks Emergency Response Plan - TofL-epb241b](#)

 [Policy 3-6 School Lift Station Power Outage Plan](#)

 [Policy 3-5 Incident Reporting](#)