

**Town of Lanigan**  
**Meeting Minutes**  
**November 25, 2019 - Regular Meeting of Council - 07:00 PM**

The Regular Meeting of Council was held on Monday, November 25, 2019 in the Town Council Chambers commencing at 7:00 PM.

PRESENT: Councillors Marilyn Bodner, Velda Daelick, Paul Mamer, Wendy Mehrer, Tony Mycock and Administrator Jennifer Thompson with Mayor Andrew Cebryk presiding.

STAFF: Director of Recreation & Community Development Loretta Uchacz

ABSENT: Councillor Mark Pratchler.

2019-422

**1. CALL TO ORDER**

Mayor Cebryk called the meeting to order at 6:58 P.M.

2019-423

**2. AGENDA**

Councillor Bodner  
Councillor Mehrer

THAT the Agenda be adopted as AMENDED.

CARRIED

2019-424

**3. MINUTES**

Councillor Mamer  
Councillor Daelick

THAT the Minutes of the Regular Meeting of Council on November 12, 2019 be APPROVED.

CARRIED

**3.1 BUSINESS ARISING FROM THE MINUTES**

**4. DELEGATIONS: NONE.**

**5. PROCLAMATIONS**

2019-425

**6. REPORTS**

Councillor Daelick  
Councillor Bodner

THAT the following reports be ACCEPTED:  
MSMA Minutes of October 3, 2019

CARRIED

**7. ADMINISTRATION**

2019-426

**7.1 RECREATION & COMMUNITY DEVELOPMENT REPORT**

Councillor Mycock  
Councillor Mamer

THAT the Recreation Report for the month of November be RECEIVED.

CARRIED

Director of Recreation & Community Development Loretta Uchacz LEFT Council Chambers at 7:25 P.M.

2019-427                    **7.2 ADMINISTRATOR REPORT**

Councillor Bodner  
Councillor Daelick

THAT the Administrator/CAO Report be RECEIVED.

CARRIED

2019-428                    **7.3 ACCOUNTS**

Councillor Mamer  
Councillor Daelick

THAT the general account cheques numbered 30063 - 30086 AND Payroll 181 - 188 totaling \$27,895.58 be APPROVED.

CARRIED

2019-429                    **7.4 FINANCIAL STATEMENTS**

Councillor Mehrer  
Councillor Mycock

THAT the financial statements for October be ACCEPTED.  
Statement of Financial Activities  
Balance Sheet  
Bank Reconciliation

CARRIED

**7.5 POLICY**

2019-430                    **7.5.1 POLICY FO-06-13 RULES OF THE ARENA**

Councillor Mehrer  
Councillor Mycock

THAT Policy FO-06-13 Rules of the Arena be APPROVED as amended and be attached to and form a part of these minutes.

CARRIED

2019-431                    **7.5.2 COUNCIL LEAVE OF ABSENCE POLICY**

Mayor Cebryk  
Councillor Mamer

THAT the Council Leave of Absence Policy be APPROVED as presented and be attached to and form a part of these Minutes AND shall be EFFECTIVE February 1, 2020.

CARRIED

2019-432                    **8. CORRESPONDENCE**

Councillor Mehrer  
Councillor Mycock

THAT the correspondence having been reviewed be filed:  
Office of the Privacy Commissioner - Ombudsman Myths

CARRIED

**9. MAYOR AND COUNCILLOR FORUM**

**10. UNFINISHED BUSINESS**

**11. NEW BUSINESS**

2019-433                    **11.1 2019 AUDIT**

Councillor Bodner  
Councillor Mehrer

THAT Grant Thornton, formerly Cogent, CPA, be contracted to perform the 2019 Financial Audit.

CARRIED

2019-434

**11.2 DECLARATION OF MUNICIPAL REVENUE SHARING ELIGIBILITY**

Councillor Daelick  
Councillor Mamer

THAT Council of the Town of Lanigan confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2018 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

AND THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

2019-435

**11.3 EMPLOYEE CHRISTMAS GIFT**

Councillor Mamer  
Councillor Mehrer

THAT a Christmas gift be given to full-time staff of \$100 each and part-time staff of \$50 each.

CARRIED

2019-436

**11.4 TAX ENFORCEMENT PROCEEDINGS**

Mayor Cebryk  
Councillor Daelick

THAT Council authorize the CAO to proceed under *The Tax Enforcement Act s.24* on the following property as payment arrangements have discontinued:

<u>Lot</u>	<u>Block</u>	<u>Plan</u>
5 & 6	8	C4715

CARRIED

2019-437

**11.5 SUMA VOTING DELEGATE**

Councillor Mycock  
Councillor Mehrer

THAT Mayor Cebryk & Councillor Bodner be appointed as voting delegates for the Town of Lanigan at the SUMA Convention.

CARRIED

2019-438

**11.6 PUBLIC WORKS TRAINING**

THAT public works personnel be trained in Fall Protection \$150 per person AND Aerial Work Platform at \$225 per person plus \$0.54 per km for mileage through Cervus Equipment as per quote.

CARRIED

2019-439

**11.7 BANK SERVICES**

Councillor Bodner  
Councillor Daelick

THAT the RBC provide daily banking needs for the Town of Lanigan for a five year period commencing December 1, 2019.

CARRIED

2019-440

**11.8 WATERWORKS SYSTEM ASSESSMENT**

Councillor Mamer  
Councillor Mehrer

THAT BCL Consulting Engineers be contracted to complete the Waterworks System Assessment at an estimated cost of \$7,250 to be completed in 2020.

CARRIED

2019-441

**11.9 MSMA MEMBERSHIP FEES**

Councillor Daelick  
Mayor Cebryk

THAT Council APPROVE in principle the membership fees as submitted from the Mid-Sask Municipal Alliance.

CARRIED

2019-442

**11.10 AUTHORIZE SETTLEMENT**

Councillor Bodner  
Councillor Mycock

THAT the Town of Lanigan authorize the settlement as approved by the Town of Lanigan insurer on November 22, 2019.

CARRIED

2019-443

**11.11 MINOR HOCKEY & SKATING APPRECIATION**

Councillor Mehrer  
Councillor Mycock

THAT the Town of Lanigan provide a free cheeseburger and pop to each participant in minor hockey and the skating club in support of Minor Hockey Day and Family Skate Day.

CARRIED

2019-444

**11.12 GO OUT & PLAY CHALLENGE**

Councillor Mamer  
Mayor Cebryk

THAT the Go Out and Play Challenge be dedicated to the Water Park Committee funding efforts for a new swimming pool.

CARRIED

**12. AGENDA ADDITIONS**

2019-445

**12.1 LEAVE OF ABSENCE REQUEST**

Councillor Daelick  
Councillor Bodner

THAT the Leave of Absence of Councillor Paul Mamer from December 20, 2019 to April 4, 2020 be APPROVED with the understanding that Councillor Mamer will be available for any consultation of Town of Lanigan business during that time.

CARRIED

2019-446

**12.2 IN CAMERA**

Mayor Cebryk  
Councillor Bodner

THAT Council move IN CAMERA under *The Local Authority Freedom of Information and Protection of Privacy Act* Section 21(a) to discuss matters under solicitor-client privilege at 8:50 P.M.

MEMBERS PRESENT:

Councillors Marilyn Bodner, Velda Daelick, Paul Mamer, Wendy Mehrer and Tony Mycock with Mayor Andrew Cebryk presiding and Town Administrator Jennifer Thompson.

CARRIED

Mayor Cebryk returned to OPEN SESSION at 9:00 P.M.

2019-447

**13. ADJOURNMENT**

Councillor Daelick

THAT this meeting adjourns at 9:00 P.M.

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Mayor

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Town Administrator

**Attachments**

 [Policy 1-6 GG Council - Leave of Absence](#)

 [Arena Rules Revised November 26-2019](#)