

**Town of Lanigan**  
**Meeting Minutes**  
**February 11, 2019 - Regular Meeting of Council - 07:00 PM**

The Regular Meeting of Council was held on Monday, February 11, 2019 in the Town Council Chambers commencing at 7:00 PM.

PRESENT: Councillors Marilyn Bodner, Velda Daelick, Wendy Mehrer, Tony Mycock and Administrator Jennifer Thompson with Mayor Andrew Cebryk presiding.

STAFF: Director of Public Works & Utilities Brandon Uhryn

ABSENT: Councillor Paul Mamer and Mark Pratchler.

2019-043

**1. CALL TO ORDER**

Mayor Cebryk called the meeting to order at 7:00 P.M.

2019-044

**2. AGENDA**

Councillor Bodner  
Councillor Mycock

THAT the Agenda be adopted as CIRCULATED.

CARRIED

2019-045

**3. MINUTES**

Councillor Daelick  
Councillor Mehrer

THAT the Minutes of the Regular Meeting of Council on January 28, 2019 be APPROVED.

CARRIED

**3.1 BUSINESS ARISING FROM THE MINUTES**

**4. DELEGATIONS: NONE.**

**5. PROCLAMATIONS**

2019-046

**6. REPORTS**

Councillor Mehrer  
Councillor Mycock

THAT the following reports be ACCEPTED:

MSMA Minutes of December 6, 2018  
MSMA Monthly News - January 2019  
Lanigan & District Fire Association - 2018 Financial Statement

CARRIED

**7. ADMINISTRATION**

2019-047

**7.1 PUBLIC WORKS REPORT**

Councillor Daelick

Councillor Bodner

THAT the Public Works and Utility report for December 2018 & January 2019 be RECEIVED.

CARRIED

## **7.2 ADMINISTRATOR REPORT**

2019-048

### **7.2.1 AIR QUALITY TESTING**

Councillor Daelick  
Councillor Mehrer

THAT First On Site be contracted to perform air quality testing at 21 Main Street at an approximate cost of \$900.

2019-049

### **7.2.2 ARENA CONTRACT**

Councillor Mycock  
Councillor Mehrer

THAT Don Forsythe be contracted as Arena Caretaker at \$150.00 plus GST per day effective February 19, 2019 AND THAT a cleaning contract be negotiated and paid up to \$20.00 per hour plus GST effective February 19, 2019.

CARRIED

2019-050

### **7.2.3 ADMINISTRATION REPORT**

Councillor Mehrer  
Councillor Bodner

THAT the Administrator/CAO Report be RECEIVED.

CARRIED

### **7.2.4 POLICY**

2019-051

#### **7.2.4.1 POLICY WATER AND SEWER COLLECTION POLICY**

Councillor Bodner  
Councillor Mycock

THAT the Water and Sewer Collection Policy be AMENDED and be attached to and form a part of these minutes and become effective July 1, 2019 for discontinuance of reminder notices (blue letters).

CARRIED

2019-052

#### **7.2.4.2 POLICY - COUNCIL REMUNERATION, MILEAGE AND MEALS**

Councillor Mehrer  
Councillor Mycock

THAT the Council Remuneration, Mileage and Meals policy be AMENDED as attached to and forming a part of these minutes.

CARRIED

2019-053

#### **7.2.4.3 MILEAGE RATE**

Councillor Bodner  
Councillor Daelick

THAT mileage be paid at \$0.465/km travelled when using personal vehicle for town business outside the corporate limits of the Town of Lanigan.

CARRIED

2019-054

**7.2.4.4 POLICY - CODE OF ETHICS POLICY AND PROCEDURES**

Councillor Mehrer  
Councillor Mycock

THAT the Code of Ethics Policy and Procedures policy be AMENDED as attached to and forming a part of these minutes.

CARRIED

- 2019-055                    **7.3 ACCOUNTS**
- Councillor Bodner  
Councillor Daelick
- THAT the general account cheques numbered 29261 - 29289, Pre-authorized 13 - 13  
AND Payroll 7602 - 7617 totaling \$742,387.04 be APPROVED.
- CARRIED
- 2019-056                    **8. CORRESPONDENCE**
- Councillor Mycock  
Councillor Mehrer
- THAT the correspondence having been reviewed be filed:  
REACT Update - January 2019  
Canada Cuba Goodwill Tour  
2019 SAMA Municipal Invoice  
FCM Travel Fund
- CARRIED
- 9. MAYOR AND COUNCILLOR FORUM**
- 10. NEW BUSINESS**
- 2019-057                    **10.1 WATER & SEWER ADJUSTMENT POLICY**
- Councillor Daelick  
Councillor Mehrer
- THAT the Council decrease the utility billing of 550 Commercial in accordance with  
the Water & Sewer Adjustment Policy in the amount of \$1,572.31 for the billing period  
of January - February 2019 due to running toilets.
- CARRIED
- 2019-058                    **10.2 ECONOMIC DEVELOPMENT COMMITTEE FINANCIAL STATEMENT**
- Councillor Mehrer  
Councillor Mycock
- THAT the Lanigan & District Economic Development Committee Financial Statement  
be ACKNOWLEDGED.
- CARRIED
- 2019-059                    **10.3 WATER TREATMENT PLANT UPGRADE - CHANGE ORDER**
- Mayor Cebryk  
Councillor Mehrer
- THAT the Water Treatment Plant upgrade change order for a new furnace and fans be  
APPROVED at a cost of \$11,539 plus applicable taxes.
- CARRIED
- 2019-060                    **10.4 TRANSFER TO RESERVES**

Councillor Mycock  
Councillor Mehrer

THAT the following RESERVE transfers be ACCEPTED:

	2017 Balance	TRANSFER	2018 Balance
EQUITY			
Unspecified Reserve	303,889.17	321,318.00	625,207.17
Capital Trust Fund Reserve	150,000.00	15,000.00	165,000.00
Utility Reserve	1,168,027.00	142,154.00	1,310,181.00
Pavement Reserve	625,000.00		625,000.00
Residential Lot Dev. - Pavement Reserve	144,580.00		144,580.00
Cemetery Reserve	1,680.71		1,680.71
Medical Clinic Reserve	-		-
Waterpark Reserve	81,464.74	33,682.00	115,146.74
Reserve - Dedicated Lands	1,440.00		1,440.00
			CARRIED

**11. AGENDA ADDITIONS**

2019-061

**12. ADJOURNMENT**

Councillor Daelick

THAT this meeting adjourns at 9:15 P.M.

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Mayor

\_\_\_\_\_  
Town Administrator

**Attachments**

 [Code of Conduct Policy and Procedure](#)

 [Policy 1-1 GG - Council Remuneration Mileage Meals](#)

 [Policy 8-3 Water & Sewer Billing and Collection](#)